

*Northern Penobscot Tech Region III is committed to providing all students with a quality education and technical training that prepares them for college and the workforce. Our safe and supportive school environment empowers students to achieve professional licenses and certifications to fulfill their unique potential in a chosen career.*

**Northern Penobscot Tech Region III  
Cooperative Board Meeting  
Wednesday, February 26, 2014 - 6:30 p.m.**

**AGENDA**

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the January 29, 2014 Meeting**
- C. Audience & Communications**
  - Leigh Thurlow – Media Productions Presentation
  - Don Raymond - Virtual Servers
- D. Agenda Adjustments**
  - None
- E. Reports of Committees**
  - 1. Program Review – February 12, 2014
  - 2. Budget committee – February 24, 2014
  - 3. Finance Committee – February 26, 2014
  - 4. Policy Committee – February 26, 2014
- F. Old Business**
  - None
- G. New Business**
  - 1. Discussion and Possible Action to authorize the Director to write and submit grants.
  - 2. Discussion and Possible Action to accept/not accept the change in status of Max Voisine from Welding Ed. Tech III to Full-time Welding Instructor.
- H. Report of Director**

## **H1. Report of Student Services Coordinator**

### **I. Announcements.**

1. NTHS Induction Ceremony – February 27, 2014 @ 6:00p.m.
2. Program Review – March 6, 2014 @ 5:30 p.m.
3. Negotiations Committee Meeting – March 6, 2014 @ 4:00 p.m.
4. Building & Grounds Committee Meeting – March 12, 2014 @ 4:30pm
5. SKILLSUSA – Friday, March 14, 2014 – All day
6. Sophomore Career Day – March 11, 2014 – All day
7. Finance Committee Meeting – March 26, 2014 @ 5:00 p.m.
8. Cooperative Board Meeting – March 26, 2014 @ 5:30 p.m.
9. Spring Banquet – March 26, 2014 @ 6:00 p.m.

### **J. Adjournment**

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.

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**Northern Penobscot Tech Region III  
Cooperative Board Meeting  
Wednesday, April 30, 2014 - 6:30 p.m.**

**AGENDA**

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the March 27, 2014 Meeting**
- C. Approval of Minutes of the February 26, 2014 Meeting**  
(lack of a quorum at the March 27, 2014 meeting)
- D. Audience & Communications**
- E. Agenda Adjustments**  
None
- E. Reports of Committees**
  - 1. Policy Committee – April 15<sup>th</sup> and April 30, 2014
  - 2. Finance Committee – April 30, 2014
  - 3. Budget Committee Meeting – April 9, 2014
  - 4. Scholarship Committee Meeting – April 29, 2014
- F. Old Business**
  - 1. **Discussion and Possible Action to give the Director the authority to hire staff during the summer months, subject to board approval if necessary.**
- G. New Business**
  - 1. **Discussion and Possible Action to accept or not accept Northern Penobscot Tech Region III 2014-2015 School Calendar.**
  - 2. **Discussion and Possible Action on nomination of 3<sup>rd</sup> year probationary teachers for 2014-2015 school year.**
    - Tammy Kirsch, HSC/RMA Instructor
    - Timothy Peters, Public Safety/Law Enforcement Instructor
  - 3. **Discussion and Possible Action on nomination of 2<sup>nd</sup> year probationary teachers for the 2014-2015 school year.**
    - Frank Hammond
    - Max Voisine

4. **Discussion and Possible Action to accept or not accept the NPT Region III proposed 2014-2015 Budget and Articles.**
5. **Discussion and Possible Action to accept or not accept the NPT Region III proposed 2014-2015 Adult Ed Budget and Articles.**
6. **Discussion and Possible Action to approve as presented the non-teaching Staff wages and benefits for the 2014/2015 school year.**
7. **Discussion and Possible Action to accept/not accept the first reading to adopt revised policies:**
  - **ADC**
  - **ADC-R**
8. **Discussion and Possible Action to accept/not accept the first reading to adopt policy:**
  - **EEAEAA-R** – Drugs and Alcohol Testing of School Bus Drivers – Administrative Procedure

**The following policy was reviewed by the Policy Committee and no action recommended:**

- **EEAEAA**

**H. Report of Director**

**H1. Report of Student Services Coordinator**

**I. Announcements.**

1. Finance Committee Meeting – May 28, 2014 @ 6:00 p.m.
2. Cooperative Board Meeting May 28, 2014 @ 6:30 p.m.
3. Senior Recognition Night - May 29, 2014 @ 6:30 p.m.
4. CNA Pinning Ceremony, June 2, 2014 @ 6:00 p.m.

**J. Adjournment**

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**Northern Penobscot Tech Region III  
Cooperative Board Meeting  
Wednesday, June 25, 2014 - 6:30 p.m.**

**AGENDA**

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the May 28, 2014 Meeting**
- C. Audience & Communications**
- D. Agenda Adjustments**
  - None
- E. Reports of Committees**
  - 1. Program Review– June 23, 2014
  - 2. Policy Committee – June 25, 2014
  - 3. Building & Grounds - June 5, 2014
  - 4. Finance Committee – June 25, 2014
- F. Old Business**
- G. New Business**
  - 1. Discussion and Possible Action to accept/not accept the first reading to adopt policies:
    - JLCE
    - JLCE-R
  - 2. Discussion and Possible Action to approve the Program Review Committee’s recommended guidelines for class maximum enrollments for 2014-2015 as presented. (*Program Review Committee to meet on 6/23/14 to finalize*)
  - 3. Discussion and possible action not to extend the RSU #67 Carleton Project lease beyond July 31, 2014 due to space issues.
  - 4. Discussion and possible action to approve/not approve the Cooperative Board meeting schedule as presented.
- H. Report of Director**
- H1. Report of Student Services Coordinator**

**I. Announcements.**

1. Finance Committee – July 23, 2014 @ 6:00p.m.
2. Cooperative Board Meeting July 23, 2014 @ 6:30 p.m.

**J. Adjournment**

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.

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**Northern Penobscot Tech Region III  
Cooperative Board Meeting  
Tuesday, August 5, 2014 - 6:30 p.m.**

**AGENDA**

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the June 25, 2014 Meeting**
- C. Audience & Communications**
  - **Presentation by Chris Weiss – CEPT Propane – Adult Ed. Instructor**
  - **Resignation letter of Judy Coffin**
- D. Agenda Adjustments**

None
- E. Reports of Committees**
  - 1. **Finance Committee**
- F. Old Business**
- G. New Business**
  - 1. **Discussion and Possible Action to accept the following as presented:**
    - Faculty Handbook**
    - Applied Learning Projects Policy**
    - Affirmative Action Plan**
  - 2. **Discussion and Possible Action to accept or not accept the 2014-2015 Comprehensive Calendar.**
  - 3. **Discussion and Possible Action to accept or not accept the Program Review Year End Report.**
  - 4. **Election of Officers (Chair – Vice- Chair).**
  - 5. **Elect a member to be the voting delegate for the MSMA Fall Conference at the Augusta Civic Center on October 23 and 24, 2014.**
  - 6. **Discussion and Possible Action to accept or not accept the hiring of Cassidy Ouellette, Automotive Instructor.**

**7. Discussion and Possible Action to accept or not accept the first reading to adopt the following policies:**

- **IMBB** – Exemption from Required Instruction
- **IHBAA** – Referral/Pre-Referral of Students with Disabilities
- **IHBAA-R** – Referral/Pre-Referral of Students with Disabilities
- **JFABD** – Admission of Homeless Students
- **JKF** – Disciplinary Removal of Students with Disabilities
- **JKF-R** – Administrative Procedures for Removal of Students with disabilities

**8. Discussion and Possible Action to accept or not accept the second reading to adopt policies:**

- **JLCE** – First Aid and Emergency Medical Care
- **JLCE-R** – First Aid and Emergency Medical Care Administrative Procedure

**9. Discussion and Possible Action to accept or not accept the Revised Cooperative Agreement and Revised Cooperative Board By-Laws.**

**10. Discussion and Possible Action to accept or not accept the first reading of the revised Cooperative Board Legal Status.**

**11. Discussion and Possible Action to Tally the Regional Vocational Operating and Debt Service Budget.**

**12. Discussion and Possible Action to Tally the Regional Vocational Adult Education Budget.**

**13. Discussion and Possible Action to Tally the Regional Vocational Capital Equipment/Reserve Account.**

**14. Discussion and Possible Action to Tally the Regional Vocational Commercial Driving Reserve Account.**

**H. Report of Director**

**I. Announcements**

1. Finance Committee Meeting – August 27, 2014 @ 6:00p.m.
2. Cooperative Board Meeting – August 27, 2014 @ 6:30 p.m.

**J. Adjournment**

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.



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**Northern Penobscot Tech Region III  
Cooperative Board Meeting  
Wednesday, September 24, 2014**

**AGENDA REVISED**

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the August 5, 2014 Meeting**
- C. Audience & Communications**
  - Presentation in Welding Technology
  - Presentation by Tammy Kirsch – Health Science Careers
- D. Agenda Adjustments**
  - None
- E. Reports of Committees**
  - 1. Finance Committee
- F. Old Business**
- G. New Business**
  - 1. **Discussion and Possible Action to accept the following as presented:**
    - Student Handbook
  - 2. **Discussion and Possible Action to accept or not accept the second reading to adopt the following policies:**
    - **IMBB** – Exemption from Required Instruction
    - **IHBAA** – Referral/Pre-Referral of Students with Disabilities
    - **IHBAA-R** – Referral/Pre-Referral of Students with Disabilities
    - **JFABD** – Admission of Homeless Students
    - **JKF** – Disciplinary Removal of Students with Disabilities
    - **JKF-R** – Administrative Procedures for Removal of Students with disabilities - Administrative Procedure

- 3. Discussion and Possible Action to accept or not accept the second reading of the revised Cooperative Board Legal Status.**
- 4. Discussion and Possible Action to approve/not approve an increase in the price of hot lunch from \$2.25 to \$2.50 for students and from \$4.50 to \$4.75 for adults.**
- 5. Discussion and Possible Action to approve/not approve construction of a framed building with roof and overhead doors on an existing 40x60 slab, not to exceed \$30,000.00 to be funded through Adult Ed.**

**H. Report of Director**

**I. Announcements**

1. Parent's Night – October 2, 2014 @ 6:00p.m.
2. Advisory Committee Banquet – October 16, 2014 @ 6:30p.m.
3. Finance Committee Meeting – October 22, 2014 @ 6:00p.m.
4. Cooperative Board Meeting – October 22, 2014 @ 6:30 p.m.

**J. Adjournment**

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**Northern Penobscot Tech Region III  
Cooperative Board Meeting  
Wednesday, October 22, 2014**

**AGENDA**

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the September 24, 2014 Meeting & October 8, 2014 Special meeting**
- C. Audience & Communications**
- **Chef Ammerman & Maureen De La Cruz, School Nutrition Program**
  - **Presentation by Public Safety Program**
- D. Agenda Adjustments**  
None
- F. Reports of Committees**
1. Finance Committee
- G. Old Business**
1. Discussion and Possible Action to approve/not approve an increase in the price of hot lunch from \$2.25 to \$2.50 for students and from \$4.50 to \$4.75 for adults. *(Tabled at the September 24, 2014 meeting).*
- H. New Business**
- I. Report of Director**
- II. Report of Student Services Coordinator**
- J. Announcements**
1. MSMA Conference – October 23<sup>rd</sup> & 24<sup>th</sup>, 2014
  2. Halloween Dance – October 28, 2014 4-7 p.m.
  3. Veteran’s Day Breakfast – November 11, 2015 @ 8:00 a.m.
  4. Program Review – November 13, 2014 @ 5:00 p.m.
  5. Finance Committee Meeting – **Tuesday, November 25, 2014 @ 6:00 p.m**
  6. Cooperative Board Meeting – **Tuesday, November 25, 2014 @ 6:30 p.m.**
- K. Adjournment**
- ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.