

NORTHERN PENOBSCOT TECH REGION III

Mary Hawkes, Director
Curt Ring, Student Services Coordinator

35 W Broadway, Lincoln, ME 04457
(207) 794-3004

NORTHERN PENOBSCOT TECH REGION III COOPERATIVE BOARD MEETING Wednesday, March 22, 2017 MINUTES

A. Chairperson Saba called the meeting to order at 5:01 p.m.

Members Present: Patricia Saba, Wayne Danforth, Mary Tompkins, Sarah Crockett, Warren Steward, Maureen Bean, Mary Plourde, Diane Buck, Mary Lindahl, Paul Hatch, Jeffrey Gordon, Kevin Gregory, Mike Jewers, Margaret Manzo, Mary Keegan, Donna Stanley

Members Absent: Ryan Whitehouse

B. **APPROVAL OF MINUTES:** Mr. Gregory moved and Mrs. Plourde seconded approving the minutes of the January 25, 2017 meeting

Discussion: None

VOTE: Unanimous

C. **AUDIENCES & COMMUNICATIONS** Dr. Keith Laser, Superintendent of RSU#67 spoke regarding Part 1 of the Innovative School Construction Pilot Application.

D. **AGENDA ADJUSTMENTS:**

E. **REPORTS OF COMMITTEES:**

1. **Finance Committee** – Mrs. Lindahl reported that the committee met on February 15, 2017. **The Accounts Payable Warrant** and bills were reviewed and signed in the amount of **\$117,730.76**. Larger items (\$2,000.00 or more): American Welding Society, Anthem BCBS, Apple Computers, Dell Marketing, Dubai Auto Parts, East Millinocket School Department, Emera Maine, Heat Pumps Unlimited, Matheson Tri-Gas, N.H. Bragg & Sons, School Nutrition Program, Shopbot Tools, Inc., Worcester Bros. Also reviewed and signed were **Payroll Warrants** for **02/07/17** in the amount of **\$62,049.82**. A **Student Activity Warrant** in the amount of **\$8,766.02** was reviewed and

signed. A **School Nutrition Program Warrant** in the amount of **\$2,786.88** was reviewed and signed.

Mrs. Lindahl reported that the committee met on March 22, 2017. **The Accounts Payable Warrant** and bills were reviewed and signed in the amount of **\$62,780.16**. Larger items (\$2,000.00 or more): AirGas USA, Anthem BCBS, Bangor Savings Bank, Emera Maine Also reviewed and signed were **Payroll Warrants for 02/21/17** in the amount of **\$57,527.76**, for **03/07/2017** in the amount of **\$55,124.78** and for **03/21/2017** in the amount of **\$58,626.12**. . A **Student Activity Warrant** in the amount of **\$9,126.47** was reviewed and signed. A **School Nutrition Program Warrant** in the amount of **\$1,934.41** was reviewed and signed.

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Negotiations Committee – Mr. Gregory reported that the Committee would be meeting with the teachers. The committee had met and discussed salaries, benefits, strategies and contract language.

Budget Committee – Mr. Gregory reported that the Budget Committee has been meeting, they are working on the budget, have not looked at individual budgets. The Superintendents were given 2 scenarios.

Building & Grounds- Mr. Danforth reported that the committee met on Monday March 20th. Mrs. Hawkes and Mr. Arthers reviewed the projects that have been completed as well as all on-going projects. There is one item on the agenda tonight for the Board to review regarding some purchases for the kitchen and open area.

F. OLD BUSINESS: None

G. NEW BUSINESS:

1. Discussion and Possible Action to approve/not approve financing of the following projects:

Replace Kitchen floor - \$12,000.00

Installation of heat pumps in open area (*due to expansion*) \$18,000.00

Purchase two (2) convection ovens for Culinary

Arts kitchen \$8,000.00

Mr. Danforth moved and Mrs. Plourde seconded approving financing of above listed projects.

Discussion: Chef Ammerman spoke briefly regarding the need for two ovens.

VOTE: Unanimous

2. Discussion and Possible Action to approve/not approve time away without pay for the Law Enforcement Instructor to attend an Outward Bound Event for Disabled American Veterans.

Mrs. Crockett moved and Mrs. Plourde seconded approving the time away request

for Law Enforcement Instructor.

Discussion: Mrs. Hawkes was asked about the Outward Bound Event. A brief overview was given. It was asked if Mr. Peters would be bringing information back that could be used in his program. Mrs. Hawkes thought possibly he would be. Several members thought the leave should be with pay in support of our veterans

Mrs. Crockett withdrew her motion and Mrs. Plourde withdrew her second approving the time off without pay.

Mrs. Crockett moved and Mrs. Plourde seconded approving the leave request with pay.

VOTE: Unanimous

H. REPORT OF DIRECTOR

1. On February 1st & 2nd we held our second quarter assemblies. I am proud to announce that 83 students were recognized for perfect attendance. The new Student Excellence Award is given to students with a grade of 93 or above, are professional and have great attendance. There were 63 students who received the Student Excellence Award. Students were also recognized for Student of the Quarter and for receiving ARCH Cards. Our assemblies also provide a platform for students to use the microphone and share what is happening in their programs as well as any certifications, permits or licenses they may have received to date.

2. On February 17th, Chef Herman's Culinary ProStart Team traveled to Portland to attend the 2017 ProStart Competition held at the Holiday Inn by the Bay. Our Region III team won the competition making them eligible to compete in Charleston, South Carolina at the National ProStart Competition. We are so excited and proud of these four young adults and of our very own Chef Herman. The trip to Charleston and all other expenses are being funded by The National Restaurant Association. More information is being included in your board packet.

3. On February 21, 2017, I submitted five grant applications to the Gloria C. MacKenzie Foundation totaling \$296,000. The project includes equipment and software for several programs and a small addition to the welding shop.

4. On March 1st, I met with our area High School Principals for a breakfast meeting at 7:30 a.m. The agenda included review of the proposed 2017/2018 Regional Calendar, upcoming events, snow days and Sophomore Career Day.

5. On March 2nd & 3rd, students who won the In-House Competitions in their programs traveled to Bangor to compete in the State of Maine SkillsUSA Competitions held at UTC and EMCC. I am so proud to announce 8 students received Gold Medals, 10 students received Silver Medals and two students received a Bronze Medal. Six Gold Medal winners will now go on to compete in the National SkillsUSA Competition which will be held in Louisville, Kentucky. I am so proud of all of the students who competed. NPT Region III had outstanding representation. You will find a more detailed listing of the competition in your packet.

6. Meetings with instructors to review program budgets have been completed. Compromises were made and cuts may still be necessary. The Budget Committee met on March 8th to begin the review process and establish a target range for the operating budget. Two scenarios were reviewed both with the maintenance projects excluded. Response to the presented scenarios resulted in two additional scenarios, one with a 2% overall increase which included an 8% increase in the health insurance and one with a 1.4% increase which included a 4% health insurance increase. A draft of these scenarios which were provided to superintendents today is included in your packet. While we are very sensitive to the economic decline in our Region we are also tasked with providing a quality Career & Tech Ed experience for our students.

7. On March 9th, a SkillsUSA fundraising Father/Other Daughter Dance was held here at Region III. Approximately \$2,206 was raised to help offset expenses associated with local and national SkillsUSA competition. Huge thank you to staff members Betty Vose, Kelly Bowker, Leigh Thurlow, Don Raymond, Chef Ammerman, Peggy Murray, Randy Currier, Scott Arthers and Rick Smart, and several students for their efforts in making this a very successful endeavor.

8. On March 17th, I met with area Superintendents to do a final review of the proposed Regional Calendar. The due date for submission to the Dept. of Ed is early May, however, I will need to submit each sending units board approved calendar as well. Preliminary budget information was also shared with the Superintendents indicating there would likely be a small increase in our 2017/2018 budget. Other agenda items discussed were our Bridge Year senior student's college acceptances. All ten students have been accepted to the following colleges: Four to Maine Maritime, 1 to Husson University with an \$8k per year scholarship, one to Colby-Sawyer College with a \$30k per year scholarship, one to the U.S. Naval Academy and three who have been accepted to several colleges but haven't made a decision yet.

Dr. Laser recently submitted an article to the Lincoln News stating his desire to submit an application for funding an innovative, regional school construction pilot. Unfortunately, I did not have the opportunity to discuss this with you prior to its submission to our local media. This particular project must include area high schools, Region III, a college/colleges and business/industry in order to apply. I have included a copy of the article Dr. Laser wrote along with some information I found online at the Department of Education website. In a discussion with Dr. Laser, I informed him that I have a 17 member board that will make the decision whether to participate or not.

This is a two part application and I have been told that approval by signature for part one of the application must be obtained from all above parties in order to go forward and obtain more information. The signing of the application for part one supposedly does not obligate you in any way to participating. I have agreed to let Dr. Laser speak to you as part of the audience at our meeting next Wednesday. If you decide to have me sign the application, we can put it on the April agenda.

Also on March 17th, (today) we held our annual Sophomore Career Day which by all accounts is a great success. Many thanks, to Betty Vose, Career Prep/JMG Instructor for heading up this event along with Curt Ring, Student Services Coordinator, Career Presenters, Student

Volunteers, and any others who helped.

A Negotiations meeting was scheduled for March 15th, however, due to the weather it was cancelled and rescheduled for Tuesday, March 21st at 4:00 p.m. Also a Building and Grounds Committee is scheduled for Monday, March 20th at 4:00 p.m.

Remember our meeting will start at 5:00 p.m. and the March Banquet will begin at 6:00 p.m. I look forward to seeing all of you next week. Think Spring!!

H1. REPORT OF STUDENT SERVICES COORDINATOR

1. Sophomore Career Day was held at Region III on March 17, 2017. I will report on the results of the program survey during the March Board meeting.
2. On March 14, several of our teachers went to Stearns High School to talk to the sophomore and junior classes about attending Region III. The assembly went very well, and the students were attentive and interested in our presentation. We will be visiting MA and PVHS on March 16 for another recruiting trip.
3. On March 10, I went to a meeting at the Maine Motor Transport Association in Augusta. The reason I attended the meeting was to get some information about the two annual driving competitions that our students attend, and to ask some questions about other CTE driving programs. All told, the meeting was very informative, and I have some great information to share with our Director.
4. As a result of the aforementioned meeting, I will be traveling to Tri-County Technical Center in Dexter on March 28 to meet with their CDL instructor, and discuss her program. Tri-County has a very successful CDL program, and I want to find out first-hand how they run their operation.
5. On March 22, I will be bringing about 12 students to EMCC to visit and tour the campus.
6. Last-minute college applications and Accuplacers are ramping up. This happens every year, so it's not unexpected.
7. I will be meeting with the guidance counselors the week of March 20 to discuss sophomore career day and other end-of-the-year questions or issues.
8. Spring college and military recruiter visits are going strong. We have been visited by representatives from EMCC, WCCC, CMCC, the Army, and the Army National Guard.
9. I have completed my spring semester class in the Master's in Educational Leadership program at UNE. My next class will begin in June.

I. ANNOUNCEMENTS: Announcements were read.

J. ADJOURNMENT: Mr. Jewers moved and Mrs. Plourde seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 5:38 p.m.