

Northern Penobscot Tech Region III is committed to providing all students with a quality education and technical training that prepares them for college and the workforce. Our safe and supportive school environment empowers students to achieve professional licenses and certifications to fulfill their unique potential in a chosen career.

**Northern Penobscot Tech Region III
Cooperative Board Meeting
Wednesday, July 27, 2016
6:30p.m.**

AGENDA -

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the May 25, 2016 meeting**
- C. Audience & Communications**
- D. Agenda Adjustments**
 - None
- E. Reports of Committees**
 - 1. Finance Committee
 - 2. Building & Grounds Committee
 - 3. Program Review
- F. Old Business**
 - None
- G. New Business**
 - 1. Discussion and Possible Action to approve/not approve the second reading of the following policy:**
 - **JLCDA – Medical Marijuana in Schools**
 - 2. Discussion and Possible Action to approve/not approve the hiring of Richard Smart as EMT/Firefighting Instructor at a starting salary of \$33,000.00.**
 - 3. Discussion and Possible Action to approve/not approve the Teacher and Leader PEPG plans.**
 - 4. Discussion and Possible Action to accept/not accept the following as presented:**
 - **Applied Learning Projects Policy**
 - **2016-2017 – Faculty Handbook**
 - **2016-2017 Student Handbook**
 - **Affirmative Action Plan**
 - 5. Discussion and Possible Action to approve/not approve the 2016-2017 Comprehensive Calendar.**

- 6. Discussion and Possible Action to approve/not approve the 2016-2017 Cooperative Board meeting schedule.**
- 7. Discussion and Possible Action to approve/not approve the 2015-2016 Program Review Year End Report.**
- 8. Discussion and Possible Action to approve/not approve the 2016-2017 Maximum Enrollment Guidelines recommended by the Program Review Committee.**
- 9. Discussion and Possible Action to Tally the Regional Vocational Operating and Debt Service Budget.**
- 10. Discussion and Possible Action to Tally the Regional Vocational Adult Education Budget.**
- 11. Discussion and Possible Action to Tally the Regional Vocational Capital Equipment/Reserve Account.**

H. Report of Director

H1. Report of Student Services Coordinator

I. Announcements

1. Finance Committee Meeting, August 24, 2016 @ 6:00p.m.
2. Cooperative Board Meeting, August 24, 2016 @6:30p.m.

J. Adjournment

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.

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**Northern Penobscot Tech Region III
Cooperative Board Meeting
Wednesday, August 24, 2016
6:30p.m.**

AGENDA -

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the July 27, 2016 meeting**
- C. Audience & Communications**
- D. Agenda Adjustments**
 - None
- E. Reports of Committees**
 - 1. Finance Committee
- F. Old Business**
 - None
- G. New Business**
 - 1. **Discussion and Possible Action to authorize the Director to write and submit grants.**
 - 2. **Discussion and Possible Action to authorize/not authorize the transfer of funds from unassigned fund balance to cover overage in the hot lunch program, not to exceed \$4,000.00.**
 - 3. **Discussion and Possible Action to approve/not approve an increase in the current hot lunch price to \$2.55 per student (current price is \$2.50). Adult price of \$4.75 will remain the same as the 2015-2016 school year**
 - 4. **Elect a member to be the voting delegate for the MSMA Fall Conference at Augusta Civic Center on October 27 and 28, 2016**
- H. Report of Director**
- I. Announcements**
 - 1. Finance Committee Meeting, September 28, 2016 @ 6:00p.m.
 - 2. Cooperative Board Meeting, September 28, 2016 @6:30p.m.

J. Adjournment

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**Northern Penobscot Tech Region III
Cooperative Board Meeting
Wednesday, August 24, 2016
6:30p.m.**

AGENDA -- REVISED

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the July 27, 2016 meeting**
- C. Audience & Communications**
- D. Agenda Adjustments**
 - None
- E. Reports of Committees**
 - 1. Finance Committee
- F. Old Business**
 - None
- G. New Business**
 - 1. **Discussion and Possible Action to authorize the Director to write and submit grants.**
 - 2. **Discussion and Possible Action to authorize/not authorize the transfer of funds from unassigned fund balance to cover overage in the hot lunch program, not to exceed \$4,000.00.**
 - 3. **Discussion and Possible Action to approve/not approve an increase in the current hot lunch price to \$2.55 per student (current price is \$2.50). Adult price to \$5.00 (current price is \$4.75).**
 - 4. **Elect a member to be the voting delegate for the MSMA Fall Conference at Augusta Civic Center on October 27 and 28, 2016**
- H. Report of Director**
- I. Announcements**
 - 1. Finance Committee Meeting, September 28, 2016 @ 6:00p.m.
 - 2. Cooperative Board Meeting, September 28, 2016 @6:30p.m.

J. Adjournment

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.

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**Northern Penobscot Tech Region III
Cooperative Board Meeting
Wednesday, September 28, 2016
6:30p.m.**

AGENDA -

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the August 24, 2016 meeting**
- C. Audience & Communications**
 - Mr. Dave Hartley Mr. Max Voisine – Instructors – Welding Technology**
- D. Agenda Adjustments**
 - None
- E. Reports of Committees**
 - 1. Finance Committee
 - 2. Policy Committee
 - 3. Program Review
- F. Old Business**
 - None
- G. New Business**
 - 1. Election of Officers (Chairperson)
 - 2. Election of Officers (Vice-Chairperson)
 - 3. Discussion and Possible Action to approve/not approve the NPT Region III Cooperative Agreement.
- H. Report of Director**
- H1. Report of Student Services Coordinator**
- I. Announcements**
 - 1. Parents Night – Tuesday, October 4th at 6:00pm
 - 2. Finance Committee Meeting October 26, 2016 6:00p.m..
 - 3. Cooperative Board Meeting, October 26, 2016 @6:30p.m.
 - 4. Advisory Committee Banquet, October 27th at 6:30pm
- J. Adjournment**

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.

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**Northern Penobscot Tech Region III
Cooperative Board Meeting
Wednesday, September 28, 2016
6:30p.m.**

AGENDA AMENDED

A. Call Meeting to Order by Chairperson

B. Approval of Minutes of the August 24, 2016 meeting

C. Audience & Communications

Mr. Dave Hartley & Max Voisine – Instructors – Welding Technology

D. Agenda Adjustments

None

E. Reports of Committees

1. Finance Committee
2. Policy Committee
3. Program Review

F. Old Business

None

G. New Business

1. Election of Officers (Chairperson)

2. Election of Officers (Vice-Chairperson)

3. Discussion and Possible Action to approve/not approve the first reading of the following revised policy:

- **BID-Board Member Compensation and Expenses**

4. Discussion and Possible Action to approve/not approve the NPT Region III Cooperative Agreement and Cooperative Board By-Laws.

H. Report of Director

H1. Report of Student Services Coordinator

I. Announcements

1. Parents Night – Tuesday, October 4th at 6:00pm
2. Negotiations Committee – October 12th at 4:00pm

3. Building & Grounds Committee – October 18th 3:30pm
4. Finance Committee Meeting – October 26, 2016 at 6:00pm
5. Cooperative Board Meeting, October 26, 2016 at 6:30p.m.
6. Advisory Committee Banquet, October 27th at 6:30p.m.

J. Adjournment

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.

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**Northern Penobscot Tech Region III
Cooperative Board Meeting
Wednesday, October 26, 2016
5:30p.m.**

AGENDA

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the September 28, 2016 meeting**
- C. Audience & Communications**
- D. Agenda Adjustments**
 - None
- E. Reports of Committees**
 - 1. Finance Committee
 - 2. Negotiations Committee
 - 3. Building & Grounds
- F. Old Business**
 - None
- G. New Business**
 - 1. Discussion and Possible Action to approve/not approve the second reading of the following revised policy:**
 - **BID – Board Member compensation and Expenses**
 - 2. Discussion and Possible Action to approve/not approve the NPT Region III Cooperative Agreement and Cooperative Board By-Laws**
 - 3. A motion to go into Executive Session to discuss the revisions to the Director Evaluation form.**
- H. Report of Director**
- H1. Report of Student Services Coordinator**
- I. Announcements**
 - 1. Advisory Committee Banquet – Thursday, October 27th at 6:30pm
 - 2. Finance Committee Meeting November 21, 2016 6:00p.m..
 - 3. Cooperative Board Meeting, November 21, 2016 @6:30p.m.
 - 4. Veteran’s Breakfast, November 11, 2016

J. Adjournment

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.

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**Northern Penobscot Tech Region III
Cooperative Board Meeting
Wednesday, October 26, 2016
5:30p.m.**

AGENDA - AMENDED

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the September 28, 2016 meeting**
- C. Audience & Communications**
- D. Agenda Adjustments**
 - None
- E. Reports of Committees**
 - 1. Finance Committee
 - 2. Negotiations Committee
 - 3. Building & Grounds
- F. Old Business**
 - None
- G. New Business**
 - 1. Discussion and Possible Action to approve/not approve the second reading of the following revised policy:
 - BID – Board Member compensation and Expenses
 - 2. A motion to go into Executive Session to discuss the revisions to the Director Evaluation form.
- H. Report of Director**
- H1. Report of Student Services Coordinator**
- I. Announcements**
 - 1. Advisory Committee Banquet – Thursday, October 27th at 6:30pm
 - 2. Finance Committee Meeting November 21, 2016 6:00p.m..
 - 3. Cooperative Board Meeting, November 21, 2016 @6:30p.m.
 - 4. Veteran's Breakfast, November 11, 2016
- J. Adjournment**

in this meeting, please call the office of the Director at 794-3004.

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**Northern Penobscot Tech Region III
Cooperative Board Meeting
Monday, November 21, 2016
6:30p.m.**

AGENDA

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the October 26, 2016 meeting**
- C. Audience & Communications**
 - **Representatives from James Wadman's Office**
- D. Agenda Adjustments**
- E. Reports of Committees**
 - 1. Finance Committee
 - 2. Program Review
- F. Old Business**

None
- G. New Business**
 - 1. Discussion and Possible Action to approve a resolution authorizing the Director to accept and expend grant funds in the amount of \$46,000.00 from the Gloria C. MacKenzie Foundation, to be utilized to support educational operations, facilities and equipment of Northern Penobscot Tech Region III (specifically-CNC machine – Construction Technology).**
 - 2. Discussion and Possible Action to approve/not approve the 2015-2106 Audit.**
 - 3. Discussion and Possible Action to approve/not approve revised Board Belief Statements.**
- H. Report of Director**
- H1. Report of Student Services Coordinator**
- I. Announcements**
 - 1. Finance Committee Meeting – Monday, December 19, 2016 – 6:00p.m.
 - 2. Cooperative Board Meeting Monday, December 19, 2016 6:30p.m
- J. Adjournment**

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**Northern Penobscot Tech Region III
Cooperative Board Meeting
Monday, December 19, 2016
6:30p.m.**

AGENDA

- A. Call Meeting to Order by Chairperson**
- B. Approval of Minutes of the November 21, 2016 meeting**
- C. Audience & Communications**
 - **Donald Raymond, Instructor – Information Technology**
- D. Agenda Adjustments**
- E. Reports of Committees**
 - 1. Finance Committee
 - 2. Negotiations Committee
- F. Old Business**
 - None
- G. New Business**
 - 1. **Discussion and Possible Action to approve/not approve the revised Maximum Enrollment Guidelines** *(EMT/FF added)*.
- H. Report of Director**
- H1. Report of Student Services Coordinator**
- I. Announcements**
 - 1. Open House/In-House Skills Competition, Wednesday, January 11, 2017 4-7p.m.
 - 2. Program Review – Thursday, January 12, 2017 – 4:00p.m.
 - 3. Negotiations Committee – Wednesday, January 18, 2017 – 4:00p.m.
 - 4. Finance Committee Meeting – Wednesday, January 25, 2017 – 6:00p.m.
 - 5. Cooperative Board Meeting Wednesday, January 25, 2017 6:30p.m
- J. Adjournment**

ADA Notice: If you have special needs that must be met to allow you to fully participate in this meeting, please call the office of the Director at 794-3004.