

NORTHERN PENOBSCOT TECH REGION III

Mary Hawkes, Director
Hugh Porter, Student Services Coordinator

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NORTHERN PENOBSCOT TECH REGION III COOPERATIVE BOARD MEETING Wednesday, January 24, 2018 MINUTES

- A. Chairperson Saba called the meeting to order at 6:31 p.m.

Members Present: Patricia Saba, Wayne Danforth, , Rebecca Hanscom,
Paul Hatch, Warren Steward, Diana Lambert, Loree Libby
Richard Angotti, Donna Stanley, Mike Jewers, Mary Plourde,
Ryan Whitehouse, Mary Tompkins

Members Absent: Dianne Buck, Jeffrey Gordon, Michael Crowley, Mary Lindahl

- B. **APPROVAL OF MINUTES:** Mr. Jewers moved and Mr. Steward seconded approving the minutes of the November 20, 2017 meeting.

Discussion: None

VOTE: Unanimous

- C. **AUDIENCES & COMMUNICATIONS:**

Mrs. Hawkes and Mrs. Saba recognized Mrs. Sarah Crockett and Mrs. Mary Keegan for their many years of dedicated service to NPT Region III and the Cooperative Board. Mrs. Crockett and Mrs. Keegan were presented with flowers and engraved cutting boards made by the Construction Technology/Cabinet Making students and their instructor, David Shedd.

Mrs. Saba introduced Rebecca Hanscom and Diana Lambert the new representatives from RSU#67 to the Region III Cooperative Board Members.

Ms. Charlotte Bates, of Maine School Management spoke at length to the board regarding the recently completed review of NPT Region III's Policy Manual. The Policy Committee will meet soon to organize the process of revising, deleting and adding policy.

Mr. Tim Peters, Law Enforcement Instructor spoke to the Board regarding several curriculum changes made in his program based on recommendations from the Program Review Committee.

Mr. Rick Smart, EMT/Firefighting Instructor and student Noah Larrabee demonstrated the new SIMS MAN that was recently purchased with funds from a grant from the Gloria C. McKenzie Foundation.

Mrs. Saba read several "Thank You" notes from former students for scholarships they were awarded during the 2016-2017 school year.

D. AGENDA ADJUSTMENTS: Move Items H, H1 and I prior to Item #5 under New Business

E. REPORTS OF COMMITTEES:

1. **Finance Committee** – Mr. Jewers reported that the committee met on January 24, 2018. **The Accounts Payable Warrant** and bills were reviewed and signed in the amount of **\$90,010.62**. Larger items (\$2,000.00 or more): Anthem BCBS, Bangor Savings Bank, Emera Maine, James Wadman, Makerbot Industries, School Nutrition Program, Specialize Purchasing Consultants, Student Activity, Worcester Bros. Also reviewed and signed were **Payroll Warrants** for **12/26/17** in the amount of **\$50,608.75** and for **01/09/2018** in the amount of **\$48,503.01** and for **01/23/2018** in the amount of **\$49,769.04**. A **Student Activity Warrant** in the amount of **\$6,485.98** was reviewed and signed and a **School Nutrition Program Warrant** in the amount of **\$4,206.49** was reviewed and signed.
2. **Program Review Committee** – Mr. Danforth reported that the Committee had met with Betty Vose to review the Career Prep/JMG Program.
3. **Negotiations Committee** – Mr. Jewers reported the Negotiations Committee met regarding the Director Evaluation. The Director's Evaluation is on tonight's agenda.

F. OLD BUSINESS: None

G. NEW BUSINESS:

1. Election of Officers – Chairperson

Mr. Danforth nominated and Mr. Jewers seconded Patsy Saba as Chairperson.
Mr. Steward moved and Mr. Jewers seconded ceasing nominations.
Vote to cease nominations: Unanimous

Vote on Mrs. Saba nomination as Chairperson – Unanimous

2. Election of Officers – Vice-Chairperson

Mrs. Hanscom nominated and Mrs. Lambert seconded Mary Plourde as Vice-

Chairperson.

Mrs. Stanley nominated and Mr. Angotti seconded Ryan Whitehouse as Vice-Chairperson

Mrs. Plourde nominated and Mr. Steward seconded Mike Jewers as Vice-Chairperson.

Mr. Jewers moved and Mr. Steward seconded ceasing nominations for Vice-Chairperson.

Vote to Cease Nominations: Unanimous

Weighted Vote used for Voting of Vice-Chairperson
(See Attached)

Mary Plourde – 228
Ryan Whitehouse – 336
Mike Jewers – 146

3. Discussion and Possible Action to approve at least a one-year extension of the Law Enforcement Program (Recommendation of the Program Review Committee).

Mr. Jewers moved and Mr. Steward seconded approving at least a one year extension of the Law Enforcement Program.

DISCUSSION: Mr. Peters made a presentation to the board regarding his program.

VOTE: Unanimous

4. Discussion and Possible Action to approve the resignation of Heidi Hale, Health Science Careers Instructor.

Mr. Jewers moved and Mr. Angotti seconded accepting with regret the resignation of Heidi Hale, Health Science Careers Instructors.

DISCUSSION: None

VOTE: Unanimous

5. Discussion and Possible Action to approve the Directors 2017 Evaluation; (Executive Session recommended pursuant to M.R.S.A. 405 (6) (A) Evaluation of Officials/appointees/employees.)

Mr. Jewers moved and Mr. Angotti seconded going into Executive Session for Discussion of the Directors 2017 Evaluation.

VOTE: Unanimous

In Executive Session - 9:10pm
Out Executive Session - 9:23pm

Mr. Jewers moved and Mr. Angotti seconded approving the Director's Evaluation.

VOTE: Unanimous

6. Discussion and Possible Action to approve the Director's Contract as presented.
(Executive session recommended pursuant to M.R.S.A. 405 (6) (A) Employment of Official appointees/employees.)

Mr. Jewers moved and Mr. Steward seconded going into Executive Session for Discussion of the Director's Contract.

In Executive Session: 9:25pm.
Out Executive Session: 9:30pm

Mr. Jewers moved and Mr. Steward seconded approving the Director's Contract as presented.

VOTE: Unanimous

H. REPORT OF DIRECTOR

1. December 5th & 6th Sorry this was not reported on my December Director's Report, however, I am pleased to announce that 23 Region III students participated in the Driving Dynamics Course. This course offers all drivers the opportunity to improve their defensive driving abilities. This is a five hour course which includes discussion of collision avoidance techniques, safety issues, driver habits and attitudes and the basic elements that constantly challenge drivers on Maine's highways. It is possible certain insurance carriers may offer discounts for completion of this course. Also, three-points are credited on driving record for those who complete the course.
2. January 9th I met via Tandberg with members of the Bridge Year (Early College) Board as well as several CTE Directors and a member of the State of Maine Board of Education. The meeting was requested in order to discuss ideas on how to make this program more flexible. As a result of these discussions and after the Bridge Year Board of Directors met on Friday, January 12, 2018, a handout was created listing the proposed modifications. I am including this handout in your board packet. I have also emailed this handout to our area superintendents and principals. I would love to see more of our sending high schools participate in this program. It is a wonderful opportunity for students to earn college credit and enjoy the CTE experience.

I also have applied for the Bridge Year – Early College Grant for next year for three schools even though at this point I have no idea if any of them plan to participate. If I didn't apply now there would not be funds available to run the program in the event one or more of the sending high schools decided to provide this opportunity to their students.

3. Since our December meeting was cancelled just want to remind you that the Program Review Committee unanimously agreed to recommend extending the Law Enforcement program another year to the Cooperative Board. A copy of the initial report is included in your packet for review. This is also an agenda item on our January 24th board agenda.

I also met with the Program Review Committee on January 10th to review our Career Prep/Jobs for Maine Graduates (JMG) program. Mrs. Vose the Career Prep/JMG Instructor provided a very nice presentation to the committee members. My follow up summary report will be provided for our February board meeting, however, we are all in agreement that when our students leave Region III they not only have had the opportunity to earn a skill, certification/license but have also had the opportunity to learn career skills, write a resume/cover letter, financial literacy, work ready skills assessment and participated in mock job interviews, to name a few. We want our students to have it all.

4. January 18th approximately 70 community members attended our annual Open House and In House SkillsUSA competition. A list of the winning competitors will be provided at our board meeting next week
5. Due to school cancellation the January 17th Negotiations Committee meeting has been rescheduled to Monday, January 22nd at 3:30 p.m. to complete the Director Evaluation process. Recommendations from the Negotiations Committee will be shared in executive session at our upcoming board meeting.
6. The OSHA 10 hour certification classes will take place here at Region III next week, January 22, 2018 thru January 25, 2018. Approximately 50 students will be participating. This is an important certification to obtain as potential employers look to hire employees who have been involved in safety training.
7. Just want to mention that grant applications from the Gloria C. MacKenzie Foundation are available from January 1st thru March 1st of each year. We will be submitting several applications again this year for various projects throughout the school. Region III is very fortunate to have been awarded \$96,000 this year to purchase new equipment, software and hardware to enhance our program curriculums. To learn more visit their website at <http://GloriaCMacKenzieFoundaiton.com> or by phone at 855-810-3588 or 207-613-2998.

H1. REPORT OF STUDENT SERVICES COORDINATOR

My activities in the past month included:

- I participated in the Career Prep/JMG program review, which went very well. This is a valuable program here which greatly helps our seniors.
- I'm continuing to help students with their college applications and financial aid.
- The United Technical Institute (UTI) college rep visited on 1/16 and 1/19 to make presentations to both A and B day students. Sargent Corp. representatives presented to our students on 1/18 and 1/19. There is much student interest in both of these organizations.
- I expect Cianbro and BIW representatives to visit in February.
- I investigated one sexual harassment case and one possible bullying case.
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- I. **ANNOUNCEMENTS:** Announcements were read.

J. ADJOURNMENT: Mr. Steward moved and Mr. Jewers seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 9:32 p.m.

Vice-Chairperson Nomination: Mike Jewers

Nomination: Mary Plourde Second: Warren Steward

UNIT 1 Millinocket	YES	NO	Votes per member
Jeffrey Gordon			43
Richard Angotti			
Mike Jewers	43		
Michael Crowley			
Warren Steward	43		
TOTAL UNIT 1	86	0	
UNIT II East Mill/Medway/Woodville			Votes per member
Wayne Danforth			53
Mary Tompkins			
Ryan Whitehouse			
TOTAL UNIT 2	0	0	
UNIT III Chester/Lincoln/Keag			Votes per member
Dianne Buck			76
Diana Lambert			
Rebecca Hanscom			
Mary Plourde			
TOTAL UNIT 3	0	0	
UNIT 4 MSAD #30			Votes per member
Mary Lindahl			60
Patricia Saba	60		
TOTAL UNIT 4	60	0	
UNIT 5 MSAD #31			Votes per member
Loree Libby			67
Paul Hatch	67		
Donna Stanley			
TOTAL UNIT 5		0	
GRAND TOTAL	146	0	

Vice-Chairperson Nomination: Ryan Whitehouse

Nomination: Donna Stanley Second: Richard Angotti

UNIT 1 Millinocket	YES	NO	Votes per member
Jeffrey Gordon			43
Richard Angotti	43		
Mike Jewers			
Michael Crowley			
Warren Steward			
TOTAL UNIT 1	43	0	
UNIT II East Mill/Medway/Woodville			Votes per member
Wayne Danforth	53		53
Mary Tompkins	53		
Ryan Whitehouse	53		
TOTAL UNIT 2	159	0	
UNIT III Chester/Lincoln/Keag			Votes per member
Dianne Buck			76
Diana Lambert			
Rebecca Hanscom			
Mary Plourde			
TOTAL UNIT 3	0	0	
UNIT 4 MSAD #30			Votes per member
Mary Lindahl			60
Patricia Saba			
TOTAL UNIT 4	0	0	
UNIT 5 MSAD #31			Votes per member
Loree Libby	67		67
Paul Hatch			
Donna Stanley	67		
TOTAL UNIT 5	134	0	
GRAND TOTAL	336	0	

Vice-Chairperson Nomination: Mary Plourde

Nomination: Rebecca Hanscom Second: Diana Lambert

UNIT 1 Millinocket	YES	NO	Votes per member
Jeffrey Gordon			43
Richard Angotti			
Mike Jewers			
Michael Crowley			
Warren Steward			
TOTAL UNIT 1	0	0	
UNIT II East Mill/Medway/Woodville			Votes per member
Wayne Danforth			53
Mary Tompkins			
Ryan Whitehouse			
TOTAL UNIT 2	0	0	
UNIT III Chester/Lincoln/Keag			Votes per member
Dianne Buck			76
Diana Lambert	76		
Rebecca Hanscom	76		
Mary Plourde	76		
TOTAL UNIT 3	228	0	
UNIT 4 MSAD #30			Votes per member
Mary Lindahl			60
Patricia Saba			
TOTAL UNIT 4	0	0	
UNIT 5 MSAD #31			Votes per member
Loree Libby			67
Paul Hatch			
Donna Stanley			
TOTAL UNIT 5	0	0	
GRAND TOTAL	228	0	