

DIRECTOR'S REPORT

October 25, 2017

1. Our current enrollment as of October 1, 2017 is 178 students. A breakdown of enrollment by sending school and program will be included in your board packet. Last year the October 1, 2016 enrollment was 223, however, 16 were post graduate students with 221 of the 237 considered eligible by DOE. This year we have 4 post graduate students with 219 of our 223 students considered eligible by DOE.
2. On Tuesday, October 4^t, we held our annual Parent/Teacher Banquet. We hosted a short program and a delicious meal after which parents and guardians met with teachers in the various programs. This event was very well attended by approximately 160 parents/guardians and staff. The support, participation and comments make me incredibly proud to be the Director of our school.
3. The CTE Conference and Tech Updates were held at Lewiston Regional Tech Ctr. On October 6, 2017. This was a workshop day for us with many of the teaching staff attending the conference and individual Tech Update sessions. This year Governor Lepage was the keynote speaker. The CTE Directors also had the opportunity to meet with Aaron Chadborne and other DOE staff to discuss the proposed CTE EPS funding. I am the Director responsible for the Health Services Group Tech Update. We had a very productive session which included, Rob Carr, Workforce Development Program Manager, Division of Licensing and Certification, Department of Human Services. Rob provided update information regarding the new mandate requiring clinical testing of all our Certified Nursing Assistant (C.N.A.) in addition to the written test for certification. Best practices were also shared with the group. And as always we reviewed the CTE Standards and Assessment. This work is ongoing.
4. A superintendents meeting was held on October 10th. The following issues were discussed: Enrollment, student schedule, .25% subsidy to school administrative unit for student input of home school, charter school, Hi Set etc., new & pending legislation, MacKenzie Foundation Grant, Perkins Grant, Region III FASFA Night and the 2017/2018 meeting schedule.

The fire alarm went off at approximately 9:08 a.m., in the middle of the Superintendents meeting. This was not a fire drill but the real thing due to excessive smoke from the Culinary Arts kitchen. Evidently croutons were in the oven and burned causing smoke to emit. Once the door was opened to disperse the smoke the alarm went off. The building was cleared in one minute thirty six seconds. The Lincoln Fire Dept. responded quickly to investigate and cleared the building for reentry. This was good training for the staff/students and thankfully was a minor event without injury.

5. A meeting with Nicole Morrison, Interim Chief Executive Officer of Health Access Network, Sara Downs and Renee Austin along with our Health Science Careers Instructors, Heidi Hale, Rachel Cyr and myself was held on October 11th. Primary reason for the meeting was to introduce our new Registered Medical Assistant clinical instructor, Rachel Cyr. Also discussed was expectation of student skill level, expectations of mentor's and exploring new ideas/opportunities for students. Also discussed was the misconception a few months ago that Health Access Network would not hire Region 3 students who were not certified. Our students are registered through the AMT and were back then and continue to be hired at Health Access Network. I am including a copy of an ad placed about three weeks ago supporting this. This meeting was very productive and my feeling is that our partnership with Health Access Network is stronger than ever. Our goal is to continue to meet throughout the year to discuss current issues and to explore new opportunities for students.
6. A Building and Grounds Committee Meeting was held on October 12th to review recent inspections, completed maintenance projects, current maintenance list and remaining items on the summer maintenance list. A copy of the agenda for the B&G Meeting is included in your board packet.
7. A teachers meeting was held on October 16th to review and discuss Parents Night, SkillsUSA, Brochure Updates, Staff Development Survey, Recruitment, Fire Alarm recap, College Applications, FASA Night, Safety, Program

certifications/licenses, upcoming fund raisers and the Annual Advisory Committee Banquet to be held next Thursday, October 26th at 6:30 p.m.

8. The annual Advisory committee Banquet will be held on Thursday, October 26th at 6:30 p.m.

Hope you have all had the opportunity to enjoy this beautiful fall foliage and weather. We know what is just around the corner.... Look forward to seeing all of you at the October 25, 2017 meeting. Don't forget this meeting will start at **5:30 p.m.** to accommodate those folks who will be attending the MSMA Conference.