

NORTHERN PENOBSCOT TECH REGION III

Mary Hawkes, Director
Hugh Porter, Student Services Coordinator

35 W Broadway, Lincoln, ME 04457
(207) 794-3004

NORTHERN PENOBSCOT TECH REGION III COOPERATIVE BOARD MEETING

Monday, July 16, 2018

MINUTES

A. Chairperson Saba called the meeting to order at 6:36 p.m.

Members Present: Patricia Saba, Wayne Danforth, Kevin Gregory
Diana Lambert, Jeffrey Gordon, Mary Lindahl,
Richard Angotti, , Mike Jewers, Mary Plourde, Dianne Buck,
Warren Steward, Mary Tompkins, Paul Hatch, Ryan Whitehouse

Members Absent: Rebecca Hanscom,

B. **APPROVAL OF MINUTES:** Mr. Angotti moved and Mr. Jewers seconded approving the minutes of the June 27, 2018 meeting.

Discussion: None

VOTE: Unanimous

C. **AUDIENCES & COMMUNICATIONS:** Mrs. Saba read Thank you notes from several students who received scholarships

D. **AGENDA ADJUSTMENTS: NONE**

E. **REPORTS OF COMMITTEES:**

1. **Finance Committee** – Mrs. Lindahl reported that the committee met on July 16, 2018. **The Accounts Payable Warrant** and bills were reviewed and signed in the amount of **\$97,809.13** Larger items (\$2,000.00 or more): Anthem BCBS, Bangor Savings Bank, Emera Maine, MSMA Property & Casualty, RSU 67, TD Bank, Thornton Bros. Tyler Technologies. Also reviewed and signed were **Payroll Warrants** for **7/10/2018** in the amount of **\$47,544.52** **A Student Activity Warrant** in the amount of **\$381.32** was reviewed and signed and a **School Nutrition Program Warrant** in the amount of **\$179.22** was reviewed and signed.

2. **Policy Committee:** Mrs. Plourde reported that the Policy Committee met and reviewed the policies on the agenda tonight for first reading.

3. **Program Review** – Mr. Danforth reported that the committee met and reviewed the Year End Report for the Career Prep/JMG Program. It is also on the agenda for tonight.

F. **OLD BUSINESS:** None

G. NEW BUSINESS:

1. Discussion and Possible Action to approve the first reading of policy BEC-R – Executive Session Procedure.

Mr. Steward moved and Mrs. Libby seconded approving the first reading of policy BEC-R – Executive Session Procedure.

Discussion: None

VOTE: Unanimous

2. Discussion and Possible Action to approve the first reading of policy BG – Cooperative Board Policy Development

Mr. Steward moved and Mrs. Tompkins seconded approving the first reading of policy BG – Cooperative Board Policy Development.

Discussion: None

VOTE: Unanimous

3. Discussion and Possible Action to approve the first reading of policy BG-R – Policy Adoption Procedure

Mr. Steward moved and Mr. Gordon seconded approving the first reading of policy BG-R- Policy Adoption Procedure

Discussion: None

VOTE: Unanimous

4. Discussion and Possible Action to approve the first reading of policy BIB- Board Member Development Opportunities

Mr. Jewers moved and Mrs. Tompkins seconded approving the first reading of policy BIB-Board Member Development Opportunities.

Discussion: None

VOTE: Unanimous

5. Discussion and Possible Action to approve the first reading of policy BID – Board Member Compensation and Expenses

Mr. Angotti moved and Mr. Gordon seconded approving the first reading of policy BID – Board Member Compensation and Expenses

Discussion: None

VOTE: Unanimous

6. Discussion and Possible Action to approve the first reading of policy IHAI – Career and Technical Education Learning Projects Policy (previously JRB – Applied Learning Projects policy. Recommended changes from MSMA)

Mr. Steward moved and Mr. Jewers seconded approving the first reading of policy IHAI – Career and Technical Education Learning Projects

Discussion: None

VOTE: Unanimous

7. Discussion and Possible Action to approve the first reading of policy BIA – New Board Member Orientation.

Mr. Steward moved and Mrs. Tompkins seconded approving the first reading of BIA – New Board Member Orientation.

Discussion: None

VOTE: Unanimous

8. Discussion and Possible Action to approve the first reading of policy IHBAN – Career and Technical Education Programs for Students with Disabilities. (previously Applied Technology Programs for Student with Disabilities)

Mr. Steward moved and Mrs. Tompkins seconded approving the first reading of IHBAN – Career and Technical Education Programs for Students with Disabilities.

Discussion: None

VOTE: Unanimous

9. Discussion and Possible Action to approve the NPT Region III Cooperative Agreement as presented.

Mr. Steward moved and Mrs. Tompkins seconded approving the NPT Region III Cooperative Agreement as presented.

Discussion: None

VOTE: Unanimous

10. Discussion and Possible Action to approve the 2018-2019 Maximum Enrollment Guidelines as presented.

Mr. Steward moved and Mr. Gordon seconded approving the 2018-2019 Maximum Enrollment Guidelines as presented.

Discussion: None

VOTE: Unanimous

11. Discussion and Possible Action to approve the 2017-2018 Program Review Year End Report.

Mr. Jewers moved and Mr. Angotti seconded approving the 2017-2018 Program Review Year End Report.

Discussion: None

VOTE: Unanimous

12. Discussion and Possible Action to Tally the Regional Vocational Operating and Debt. Service Budget for 2018-2019.

(See attached Tally Vote form)

Mr. Jewers moved and Mr. Steward seconded accepting the Tally of the Regional Vocational Operating and Debt service Budget for 2018-2019

Discussion: None

VOTE: Unanimous

13. Discussion and Possible Action to Tally the Regional Vocational Adult Education Budget for 2018-2019.

(See attached Tally Vote form)

Mr. Jewers moved and Mr. Steward seconded accepting the Tally of the Regional Vocational Adult Education Budget for 2018-2019.

Discussion: None

VOTE: Unanimous

14. Discussion and Possible Action to Tally the Regional Vocational Capital Equipment/Roof Reserve Account for 2018-2019

(See attached Tally Vote Form)

Mr. Steward moved and Mr. Angotti seconded accepting the Tally of the Regional Vocational Capital Equipment/Roof Reserve Account.

Discussion: None

VOTE: Unanimous

H. REPORT OF THE DIRECTOR:

Mrs. Hawkes spoke to the board about the upcoming 7th and 8th grade CTE Boot Camp. She informed the board that Region had been awarded a MELMAC grant.

H1. REPORT OF STUDENT SERVICES COORDINATOR: None

I. ANNOUNCEMENTS: Announcements were read.

**** **J. ADJOURNMENT:** Mr. Angotti moved and Mr. Gordon seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 7:18 p.m.

DRAFT

Shall the Cooperative Board of the Northern Penobscot Career and Technical Education Region III be authorized to expend funds in the **Capital Equipment/Roof Reserve Account** for the purpose that such reserve account was created and in an amount not to exceed the lesser of **\$27,442.38** or the balance of such reserve account for the year beginning July 1, 2018 through June 30, 2019?

Units	Affirmative	Opposed	Did Not Vote on Reserve Article	Board Votes Members Present	
				Affirmative	Opposed
Unit 1 - Millinocket			X		
Unit 2 - Medway,	24	0			
<i>East Millinocket</i>	30	0			
<i>Woodville</i>	41	0			
UNIT 2 TOTAL	95	0		3	0
Unit 3 - RSU #67 Chester ,					
<i>Lincoln, Mattawamkeag</i>	552	333		3	0
Unit 4 - Union 107 & MSAD #30	50	0			
Drew Plantation	3	0			
Carroll Plantation	12	0			
Reed Plantation	21	0			
Lakeville	15	0			
Macwahoc	4	0			
UNIT 4 TOTAL	105	0		2	0
Unit 5 - MSAD 31,					
<i>Edinburg, Enfield, Howland,</i>					
<i>Maxfield, Passadumkeag</i>	17	1			
Sebois	21	1			
Lowell	7	0			
Vanceboro	8	0			
East Range CSD #24	10	0			
Burlington	9	0			
UNIT 5 TOTAL	72	2		2	0
TOTAL:	824	335		10	0
TOTAL Board Vote: 10-0					

Budget Tally:

The Cooperative Board Member shall vote in the Unit which their district is recorded and vote in accordance with the majority of the school administrative districts in that Unit.

Unit I	Unit II	Unit III
Jeffrey Gordon	Wayne Danforth	Diana Lambert
Warren Steward	Mary Tompkins	Rebecca Hanscom
Richard Angotti	Ryan Whitehouse	Mary Plourde
Kevin Gregory		Dianne Buck
Mike Jewers		
Unit IV	Unit V	
Mary Lindahl	Paul Hatch	
Patsy Saba	Loree Libby	
	Vacant	

Recorded this th day of July, 2018 by _____

Shall the **Regional Vocational Operating and Debt Service Budget** as approved by the Cooperative Board for the period of **July 1, 2018 through June 30, 2019** be approved in the amount of **\$1,950,956.00** with authorization to expend any additional, incidental or miscellaneous receipts in the interest and well-being of the vocational programs?

Units	Affirmative	Opposed	Did Not Vote on Reserve Article	Board Votes	Board Votes
				Members Present	Members Present
				Affirmative	Opposed
Unit 1 - Millinocket	552	197		4	
Unit 2 - Medway,	27	0		3	
East Millinocket	28	0			
Woodville	45	0			
UNIT 2 TOTAL	100	0			
Unit 3 - RSU #67 Chester ,					
Lincoln, Mattawamkeag	552	333		3	
Unit 4 - Union 107 & MSAD #30	50	0		2	
Drew Plantation	3	0			
Carroll Plantation	12	0			
Reed Plantation	18	0			
Lakeville	15	0			
Macwahoc	4	0			
UNIT 4 TOTAL	102	0			
Unit 5 - MSAD 31,					
Edinburg, Enfield, Howland,					
Maxfield, Passadumkeag	17	1		2	
Sebois	21	1			
Lowell	7	0			
Vanceboro	8	0			
East Range CSD #24	10	0			
Burlington	9	0			
UNIT 5 TOTAL	72	2			
TOTAL:	1,378	532		14	0
TOTAL Board Vote: 14-0					

Budget Tally:

The Cooperative Board Member shall vote in the Unit which their district is recorded and vote in accordance with the majority of the school administrative districts in that Unit.

Unit I	Unit II	Unit III
Jeffrey Gordon	Wayne Danforth	Rebecca Hanscom
Warren Steward	Mary Tompkins	Diana Lambert
Richard Angotti	Ryan Whitehouse	Mary Plourde
Kevin Gregory		Dianne Buck
Mike Jewers		
Unit IV	Unit V	
Mary Lindahl	Paul Hatch	
Patsy Saba	Loree Libby	
	Vacant	

Recorded this 16th day of July, 2018 by _____

DRAFT

Shall the **Regional Vocational Adult Education Budget** as approved by the Cooperative Board for the period of **July 1, 2018 through June 30, 2019** be approved in the amount of **\$40,400.00** with authorization to expend any additional, incidental or miscellaneous receipts in the interest and well-being of the vocational programs?

Units	Affirmative	Opposed	on Reserve Article	Board Votes	
				Members Present	Board Votes Members Present
				Affirmative	Opposed
Unit 1 - Millinocket	552	197		4	0
Unit 2 - Medway,	25	0			
East Millinocket	30	0			
Woodville	46	0			
UNIT 2 TOTAL	101	0		3	0
Unit 3 - RSU #67 Chester,	552	333		3	0
Lincoln, Mattawamkeag					
Unit 4 - Union 107 & MSAD #30	50	0			
Drew Plantation	3	0			
Carroll Plantation	12	0			
Reed Plantation	19	0			
Lakeville	15	0			
Macwahoc	5	0			
UNIT 4 TOTAL	104	0		2	0
Unit 5 - MSAD 31,					
Edinburg, Enfield, Howland,					
Maxfield, Passadumkeag	17	1			
Sebois	21	1			
Lowell	7	0			
Vanceboro	8	0			
East Range CSD #24	10	0			
Burlington	9	0			
UNIT 5 TOTAL	72	2		2	0
TOTAL:	1,381	532		14	0
TOTAL Board Vote: 14-0					

Budget Tally:

The Cooperative Board Member shall vote in the Unit which their district is recorded and vote in accordance with the majority of the school administrative districts in that Unit.

Unit I	Unit II	Unit III
Jeffrey Gordon	Wayne Danforth	Rebecca Hanscom
Warren Steward	Mary Tompkins	Diana Lambert
Richard Angotti	Ryan Whitehouse	Mary Plourde
Kevin Gregory		Dianne Buck
Mike Jewers		
Unit IV	Unit V	
Mary Lindahl	Paul Hatch	
Patsy Saba	Loree Libby	
	Vacant	

Recorded this _____ day of July, 2018 by _____

DRAFT