

NORTHERN PENOBSCOT TECH REGION III

Mary Hawkes, Director
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NORTHERN PENOBSCOT TECH REGION III COOPERATIVE BOARD MEETING

Monday, August 22, 2018

MINUTES

A. Chairperson Saba called the meeting to order at 6:33 p.m.

Members Present: Patricia Saba, Wayne Danforth, Kevin Gregory
Diana Lambert, Richard Angotti, , Mike Jewers, Mary Plourde,
Dianne Buck, Warren Steward, Mary Tompkins, Paul Hatch,
Ryan Whitehouse, Priscilla Clark, Loree Libby

Members Absent: Rebecca Hanscom, Jeffrey Gordon, Mary Lindahl

B. **APPROVAL OF MINUTES:** Mr. Jewers moved and Mr. Angotti seconded
approving the minutes of the July 16, 2018 meeting.

Discussion: None

VOTE: Unanimous

C. **AUDIENCES & COMMUNICATIONS:** Mrs. Saba read Thank you notes from several
students who received scholarships.

D. **AGENDA ADJUSTMENTS: NONE**

E. **REPORTS OF COMMITTEES:**

1. **Finance Committee** – Mr. Jewers reported that the committee met on August 22, 2018. **The Accounts Payable Warrant** and bills were reviewed and signed in the amount of **\$88,568.70** Larger items (\$2,000.00 or more): Anthem BCBS, Bangor Savings Bank, JMG, S.W.Collins, Specialized Purchasing Consultant, Student Activity Fund Also reviewed and signed were **Payroll Warrants** for **7/24/2018** in the amount of **\$46,929.20** for **08/07/2018** in the amount of **\$53,564.04,** and for **08/21/2018** in the amount of **\$46,648.28** A **Student Activity Warrant** in the amount of **\$1,856.68** was reviewed and signed.

F. **OLD BUSINESS: None**

G. **NEW BUSINESS:**

1. **Discussion and Possible Action to approve the second reading of policy BEC-R – Executive Session Procedure.**

Mr. Steward moved and Mrs. Buck seconded approving the second reading of policy BEC-R Executive Session Procedure.

Discussion: NONE

VOTE: Unanimous

2. Discussion and Possible Action to approve the second reading of policy BG – Cooperative Board Policy Development.

Mr. Jewers moved and Mr. Angotti seconded approving the second reading of policy BG-Cooperative Board Policy Development.

Discussion: None

VOTE: Unanimous

3. Discussion and Possible Action to approve the second reading of policy BG-R – Policy Adoption Procedure

Mrs. Buck moved and Mr. Angotti seconded approving the second reading of policy BG-R Policy Adoption Procedure.

Discussion: None

VOTE: Unanimous

4. Discussion and Possible Action to approve the second reading of policy BIB- Board Member Development Opportunities

Mr. Steward moved and Mr. Angotti seconded approving the second reading of BIB – Board Member Development Opportunities.

Discussion: None

VOTE: Unanimous

5. Discussion and Possible Action to approve the second reading of policy BID – Board Member Compensation and Expenses

Mr. Jewers moved and Mr. Angotti seconded approving the second reading of BID – Board Member Compensation and Expenses.

Discussion: None

VOTE: Unanimous

6. Discussion and Possible Action to approve the second reading of policy IHAI – Career and Technical Education Learning Projects Policy (previously JRB – Applied Learning Projects policy. Recommended changes from MSMA)

Mr. Jewers moved and Mr. Angotti seconded approving the second reading of IHAI – Career and Technical Education Learning Projects.

Discussion: None

VOTE: Unanimous

7. Discussion and Possible Action to approve the second reading of policy BIA – New Board Member Orientation.

Mr. Jewers moved and Mr. Angotti seconded approving the second reading of BIA – New Board Member Orientation.

Discussion: None

VOTE: Unanimous

8. Discussion and Possible Action to approve the second reading of policy IHBAN – Career and Technical Education Programs for Students with Disabilities. (previously Applied Technology Programs for Student with Disabilities)

Mrs. Buck moved and Mr. Angotti seconded approving the second reading of policy IHBAN-Career and Technical Education Programs for Students with disabilities.

Discussion: None

VOTE: Unanimous

9. Discussion and Possible Action to approve the NPT Region III 2018-2019 Faculty Handbook

Mr. Steward moved and Mr. Gregory second approving the NPT Region III 2018-2019 Faculty Handbook.

Discussion: None

VOTE: Unanimous

10. Discussion and Possible Action to approve the NPT Region III 2018-2019 Student Handbook.

Mr. Jewers moved and Mr. Steward seconded approving the NPT Region III 2018-2019 Student Handbook.

Discussion: Several punctuation and grammatical errors were found on pages 11, 29 & 33. The approval of the handbook has been tabled and will be placed on the September meeting agenda.

11. Discussion and Possible Action to approve the 2017-2018 Comprehensive Calendar

Mr. Jewers moved and Mr. Steward seconded approving the 2017-2018 Comprehensive Calendar.

Discussion: None

VOTE: Unanimous

H. REPORT OF THE DIRECTOR:

SUCCESS – Our first ever CTE Middle School Summer Boot Camp was a huge success. Our boot camp was offered on July 23, 24 & 25, 2018. We served 43 Middle School students from throughout our region. Five programs were offered which included projects, field trips, in house guest speakers, safety, program projects, prizes and much more. It was a whirlwind three days for sure... I have included in your packet a copy of the survey results from the Middle School students who participated. The staff who participated were Rick Smart, EMT, David Hartley & Max Voisine, Welding, Leigh Thurlow, Web Design/Digital Communication, Chef Ammerman, Culinary Arts and David Shedd, Construction Technology/Cabinet Making. These folks deserve huge amounts of appreciation for going above and beyond to provide such a quality opportunity to our regional youth.

On June 29th, I received this email from Wendy Ault, Executive Director, MELMAC Education Foundation.

This award totals \$136, 000 over four years. We are so excited to bring more new opportunities to our Region III students.

Dear Mary:

Congratulations! On behalf of the Board of Directors of the MELMAC Education Foundation, I am very pleased to announce that Northern Penobscot Tech, Region III has been selected to receive a 2018 CTE Pathways Initiative grant. The applications were read by a panel of independent readers and the Board has endorsed their recommendation that both portions of your proposal be funded – Boosting Career and College Readiness in the amount of \$14,000.00 and Systems Innovation in the amount of \$20,000.00. The duration of this grant is four years (ending in June 2022).

In July, you will receive a formal letter confirming your award as well as two checks. The first check in the amount of \$7,000.00 will represent the first half of your 2018/2019 Boosting Career and College Readiness award. The second half of that award will be sent in January 2019. The second check in the amount of \$20,000.00 will represent the full 2018/2019 Systems Innovation award.

As with all grants funded by the MELMAC Education Foundation, there is no guarantee that subsequent grant awards will be made by MELMAC to a grantee if a grantee does not meet all of the requirements of this grant. The Foundation requires regular review of grant funds with the grant coach and College Access Team, and expects that grantees will accurately account for all grant related expenditures. Discrepancies or deficiencies in reporting use of grant funds may cause a delay in, or cancellation of, future disbursements.

I am aware that Northern Penobscot Tech has recently received a George M. Briggs Award from the State of Maine. Given that award will fund initiatives similar to those funded under the CTE Pathways Initiative, I am interested in learning from you how the two grant awards will work together.

Again, congratulations on your successful proposal. I look forward to working with you!

Sincerely,

Wendy L. Ault
Executive Director
MELMAC Education Foundation

On July 25, 2018, I had a conversation with Bruce Mattison of the Dept. of Transportation regarding a reduction or enforcement of the speed limit here on West Broadway and the location of Region III. I am concerned that students, buses and employees are not safe enough with the traffic going by our school so fast as well as the increased amount of traffic. I am hopeful for a positive outcome.

This school year, I will be serving on two subcommittees, Bridge Year and Marketing. Several CTE Directors will serve on these committees with me. The goal is to review the new changes/flexibilities and determine the best way to encourage students to enroll in the program. It will take the support of parents, superintendents, principals and teachers to make this work but who can argue with a student leaving high school with upwards of 25 or more college credits.

The countdown is now on for the start of the new 2018/2019 school year. I am planning the two day teacher workshop days which take place on Monday, August 27th and Tuesday, August 28th. The first student day is Wednesday, August 29th. It's going to be an exciting year!!!

H1. REPORT OF STUDENT SERVICES COORDINATOR: None

I. ANNOUNCEMENTS: Announcements were read.

**** **J. ADJOURNMENT:** Mr. Gregory moved and Mr. Jewers seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 7:07 p.m.

DRAFT