

NORTHERN PENOBSCOT TECH REGION III

Mary Hawkes, Director
Hugh Porter, Student Services Coordinator

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NORTHERN PENOBSCOT TECH REGION III
COOPERATIVE BOARD MEETING
Monday, December 16, 2019 6:30pm
MINUTES

A. Chairperson Saba called the meeting to order at 6:37 p.m.

Members Present: Patricia Saba, Kevin Gregory, Mary Plourde, Dianne Buck
Warren Steward, Ryan Whitehouse, Loree Libby, Wayne Danforth
Paul Hatch, Mary Lindahl, Richard Angotti

Members Absent Excused: Priscilla Clark, Hilary Emery, Jasmine Folster, Mike Jewers, Mary
Tompkins, Diana Lambert

Members Absent Unexcused:

B. **APPROVAL OF MINUTES:** Mr. Gregory moved and Mr. Angotti seconded approving the minutes of the October 21, 2019 Cooperative Board meeting. (No quorum for November 2019 meeting)

DISCUSSION: NONE

VOTE: 11-0

C. **AUDIENCES & COMMUNICATIONS:** Mrs. Hawkes read a thank you note from Community Health and Counseling on behalf of the Family of Sheldon Currier. Also read was the resignation letter of Aricka Millett, Nutrition Manager.

D. **AGENDA ADJUSTMENTS:** NONE

E. **REPORTS OF COMMITTEES:**

Finance Committee: Mrs. Lindahl reported that the committee met on December 16, 2019. **The Accounts Payable Warrant** and bills were reviewed and signed for Region III totaling **\$84,012.54**. Larger items (\$2,000.00 or more): Anthem BCBS, Atlantic Plywood Corp., Bangor Savings Bank, Emera Maine, Horizon Solutions, James Wadman, Matheson Tri-Gas Also reviewed and signed were **Payroll Warrants** for **12/10/2019** in the amount of **\$73,280.23**.

A **Student Activity Warrant** in the amount of **\$5,329.48** was reviewed and signed. A **School Nutrition Warrant** in the amount of **\$2,244.81** was reviewed and signed.

Finance Committee Report for November 25, 2019: **The Accounts payable Warrant** and bills were reviewed and signed for Region III totaling: **\$98,886.45**. Larger items (\$2,000 or more) Anthem BCBS, Bangor Savings Bank, Cyr Bus Lines, Dead River, Dubai Auto Parts, Edmentum, Emera Maine, United Training Center. Also reviewed and signed were **Payroll Warrants** for **10/29/2019** in the amount of **\$52,714.31** for **11/21/2019** in the amount of **\$53,515.18**, and for **11/26/2019** in the amount of **\$48,959.15**. A **Student Activity Warrant** in the amount of **\$6,964.09** was reviewed and signed. A **School Nutrition Warrant** in the amount of **\$4,342.75** was reviewed and signed.

Building & Grounds Committee: Mrs Hawkes and Mr. Steward reported that the committee met with Building & Grounds Comm for the primary purpose of reviewing the proposal made by the Masons from Horeb Lodge #93 regarding the Masonic Building/prior Town Office building. Mr. Ken Hansom, who has been a Mason for many years gave a short presentation to the B & G members and then answered questions.

It was decided by the committee to recommend to the full cooperative board not to enter into any agreement which gave NPT Region III primary ownership of this building. It was felt that NPT Region III was not in a position to take on the necessary debt that would be required to install a new elevator as well as the necessary upgrades that would also be required. The list of ongoing projects was also reviewed.

Policy Committee: Mrs. Saba reported the Policy Committee met several policies were reviewed, and several will be on the January agenda for first reading.

F. Old Business: NONE

G. New Business

1. Election of Officers – Chairperson

Mr. Danforth nominated and Mr. Gregory seconded the nomination of Patricia Saba for Chairperson.

Mr. Seward moved and Mr. Angotti seconded ceasing nominations.

DISCUSSION: None .

VOTE: Unanimous

Vote for Patricia Saba for chairperson: Unanimous

2. Election of Officers – Vice-Chairperson

Mr. Danforth nominated and Mr. Whitehouse seconded the nomination of Kevin Gregory as Vice-Chairperson.

Mr. Angotti moved and Mr. Steward seconded ceasing nominations.

Discussion: None

VOTE: Unanimous

Vote for Kevin Gregory for Vice-Chairperson: Unanimous

3. Discussion and Possible Action to approve the second reading of revised policy IHANA - *CDL STUDENT DRUG AND ALCOHOL TESTING.*

Mr. Angotti moved and Mr. Steward seconded combining #3,4,5,6 second readings all together.

Discussion: NONE

VOTE: Unanimous

Discussion of Policies: None

VOTE: Unanimous

4. Discussion and Possible Action to approve the second reading of revised policy IGA – *CURRICULUM DEVELOPMENT AND ADOPTION.*

(See above)

5. Discussion and Possible Action to approve the second reading of revised

policy ID – SCHOOL DAY.-

(See above)

6. Discussion and Possible Action to approve the first reading of revised policy *ILA-STUDENT ASSESSMENT*. (See above)

7. Discussion and Possible Action to approve the first reading of revised policy *IKF- GRADUATION REQUIREMENTS*

Mr Angotti moved and Mr. Steward seconded approving the first reading of revised policy IKF-GRADUATION REQUIREMENTS.

DISCUSSION: NONE

VOTE: Unanimous

8. Discussion and Possible Action to approve the first reading of revised policy *IKAAB – CLASS A TRUCK DRIVING EXAMINATION USE OF NPT REGION III TRUCK (Title changed to remove the word VOCATIONAL)*.

Mr. Steward moved and Mr. Angotti seconded combining #8,9,10,11,12 together.

Discussion: None

VOTE: Unanimous

Discussion of Policies: None

VOTE: Unanimous

9. Discussion and Possible Action to approve the first reading of revised policy *IJNDB – STUDENT COMPUTER AND INTERNET USE*.

(See above)

10. Discussion and Possible Action to approve the first reading of revised policy *IHD-ADULT EDUCATION ENROLLMENT*.

(See above)

11. Discussion and Possible Action to approve the first reading of revised policy *IHDC-POST-GRADUATE STUDENTS AND HOME SCHOOLED STUDENTS ATTENDING DAY PROGRAMS*.

(See above)

12. Discussion and Possible Action to approve the first reading of Policy *IJJ – INSTRUCTIONAL AND LIBRARY-MEDIA MATERIALS SELECTION*.

(See above)

H. Report of Director

1. On December 2nd, attended a meeting of the Lincoln Lakes Innovation Corporation. This was an invite to sit on that board as a voting member regarding the development of Ligna Terra Timeline, Hep Solar/Energy Development, Timber Harvesting/Development 7 Permitting Prep, Acquisition of additional Land (wood X) and proposed Lincoln Lakes Veterans Ctr. I have only attended one meeting at this point and will keep you apprised as things develop. Jean Skorapa, the RSU67 Superintendent is also a new member.
2. On December 4th, met with Cliff McHarten our MELMAC Coach along with Hugh Porter, Student Services Coordinator and Beth Hatt, Academic Support instructor. We meet monthly with Cliff to provide information regarding expenses, development of grant proposals and copies of media articles involving our students. The MELMAC Grant has provided a wealth of opportunities in the form of field trips, software etc. that may not have been available from our regular budget.

3. On December 9th, I met with Jay Hardy, Jean Skorapa, Heather Rockwell, Web McCormick at the RSU67 Supers office in order to use the Zoom Technology to meet with part of the Apple Team regarding the Apple Foundation – K/12 and workforce programs. These folks will be coming to Lincoln on January 8, 2020 to tour our schools and unveil their proposal to us. This is very new so I do not have many details to share at this time. I am hopeful however that we can form a partnership with the Apple Foundation that will ultimately provide funding for many new opportunities for our students.
4. On December 10th, I traveled to Augusta to meet with our EPS Sub Committee to finalize our recommendations to the state board education committee. This committee is made up of several regional superintendents, Steve Bailey from MSMA and several CTE Directors. I am happy to report that this committee has worked very hard to come up with recommendations that will be beneficial to all. I want to share this with the Superintendents Advisory Comm. before I provide copies to everyone. David Walker, the Regional Superintendent for our area has agreed to attend our next Superintendent Advisory Comm. meeting to review the recommendations with them.
5. On December 11th, I met with the Policy Comm. to review several more policies which Charlotte Bates has provided her advice on. You will find policies on tonight's agenda for both first and second readings.
I also met with the Building & Grounds Comm. after the Policy Comm. for the primary purpose of reviewing the proposal made by the Masons from Horeb Lodge #93 regarding the Masonic Building/prior Town Office building. Mr. Ken Hansom, who has been a Mason for many years gave a short presentation to the B & G members and then answered questions.
It was decided by the committee to recommend to the full cooperative board not to enter into any agreement which gave NPT Region III primary ownership of this building. It was felt that NPT Region III was not in a position to take on the necessary debt that would be required to install a new elevator as well as the necessary upgrades that would also be required.
6. On December 12th I traveled to Rockland to attend our monthly MACTE Meeting and to tour the new MidCoast School of Technology. We also discussed many issues which I will share in my next report. Needless to say we all left this meeting in awe of this new 25 million dollar school.
7. Yesterday, I had a telephone conference with Max Voisine, Welding Technology Instructor and Charles Collins, Ed.D, Deputy Executive Director of Workforce Training and a representative of EMCC. We are still working on providing the welding training to eligible participants through a MQC grant which will pay student tuition in full. Shaw Weeks who was the lead for EMCC has resigned and we are now working with new folks. This has been an ongoing project since last spring so we will be happy to see it finally become a reality.
8. Preparations for the 2019/2020 Proposed Budget will be underway by this Thursday. I will be meeting with instructors on their program budgets after the holidays and hope to have this completed by the end of January. I am still working on a schedule for the Budget Comm. as well as completing projections for health insurance etc. this is a negotiation year for the teaching staff as well. Budget Com. Meetings will probably start in mid-February. Will keep you posted.

Well, we are certainly near the half way mark for this school year and I will once again start meeting with our Seniors to check in on whether they are on track at their sending schools to graduate and also to provide additional resources, make sure those who are going to college have applications completed and financial aid options explored. I also want to make sure we are informed about any other issues that students are struggling with that we still have time to resolve. Although the process is very time consuming I find it to be very meaningful in terms of not only providing solutions to student issues but also to gain very valuable feedback from students. This information is always used to improve the Region III experience for current and future students.

H1. Report of Student Services Coordinator Mr. Porters spoke to the Board about activities during the month of December.

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I. **ANNOUNCEMENTS:** Announcements were read.

J. **ADJOURNMENT:** Mr. Angotti moved and Mr. Gregory seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 7:20pm