

NORTHERN PENOBSCOT TECH REGION III

Curt Ring, Director
Hugh Porter, Student Services Coordinator

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NORTHERN PENOBSCOT TECH REGION III COOPERATIVE BOARD MEETING Wednesday, September 23, 2020

MINUTES

- A. Chairperson Saba called the meeting to order at 6:34p.m.
Pledge of Allegiance

Members Present: Kevin Gregory, Warren Steward, Wayne Danforth, Mary Tompkins, Dianne Buck, Diana Lambert, Mary Lindahl, Patricia Saba, Mary Plourde, Rowena Clukey, Ryan Whitehouse, Richard Angotti, Loree Libby, Priscilla Clark

Members Absent Excused: Jasmine Folster, Mike Jewers, Hilary Emery

Members Absent Unexcused:

- B. **APPROVAL OF MINUTES:** Mr. Angotti moved and Mrs. Lambert seconded approving the minutes of the August 20, 2020 and the August 26, 2020 Cooperative Board Meeting.

DISCUSSION: NONE

VOTE: Unanimous

- C. **AUDIENCES & COMMUNICATIONS:** Communications for the Scholarship Committee from former student, Hannah Drinkwater

- D. **AGENDA ADJUSTMENTS:** NONE

- E. **REPORTS OF COMMITTEES:**

Finance Committee: The committee met on September 23, 2020. **The Accounts Payable Warrant** and bills were reviewed and signed for Region III totaling **\$92,203.45**. Larger items (\$2,000.00 or more): Anthem BCBS, Bangor Savings Bank, Computers to Go, Galls, James Wadman, Northcenter Foods, Power Tech, School Nutrition Program, MACTE, Also reviewed and signed were **Payroll Warrants** for **09/01/2020** in the amount of **\$49,956.60** and for **09/15/2020** in the amount of **\$49,758.60**. A **Student Activity Warrant** in the amount of **\$232.01** was reviewed and signed. A **School Nutrition Warrant** in the amount of **\$1,718.27** was reviewed and signed.

1.

- F. **Old Business:** NONE

- G. **New Business**

1. Election of a member of the Cooperative Board to be the voting delegate for the MSMA Fall Conference (Virtual) on October 30-31, 2020.

Mrs. Clark moved and Mrs. Plourde seconded the nomination of Kevin Gregory as voting delegate for NPT Region III at the MSMA Fall Conference.

DISCUSSION: NONE

VOTE: Unanimous

2. Discussion and Possible Action to Tally the Regional Career and Technical Education Operating and Debt Service Budget for 2020-2021.

Mr. Angotti moved and Mrs. Plourde seconded approving the tally of the Regional Career and Technical Education Operating and Debt Service Budget for 2020-2021.

DISCUSSION: Mrs. Saba read the individual tally for each article. The Towns of Carroll, Drew Plt., Lakeville and Woodville did not vote on articles and are not included in the attached tally.

VOTE: 14-0

3. Discussion and Possible Action to Tally the Regional Career and Technical Adult Education Budget for 2020-2021.

Mr. Angott moved and Mr. Gregory seconded approving the tally of the Regional Career and Technical Adult Education Budget for 2020-2021.

DISCUSSION: Mrs. Saba read the individual tally for each article. The Towns of Carroll, Drew Plt., Lakeville and Woodville did not vote on articles and are not included in the attached tally

VOTE: 14-0

4. Discussion and Possible Action to Tally the Regional Career and Technical Capital Reserve Account for 2020-2021.

Mr. Angotti moved and Mrs. Plourde seconded approving the tally of the Regional Career and Technical Capital Reserve Account for 2020-2021.

DISCUSSION: Mrs. Saba read the individual tally for each article. The Towns of Carroll, Drew Plt., Lakeville and Woodville did not vote on articles and are not included in the attached tally.

VOTE: 14-0

5. Discussion and Possible Action to Tally the authorization to create a new and expend funds in the Salary/Benefits Reserve Account for 2020-2021.

Mr. Angotti moved and Mrs. Plourde seconded approving the tally of the authorization to create a new and expend funds in the Salary/Benefits Reserve Account for 2020-2021.

DISCUSSION: Mrs. Saba read the individual tally for each article. The Towns of Carroll, Drew Plt., Lakeville and Woodville did not vote on articles and are not included in the attached tally.

VOTE: 14-0

H. Report of the Director:

1. Things are going as well as can be expected so far with our reopening. With a lot of encouragement and frequent reminders, our students are adhering to the approved safety protocols, and the faculty and staff are holding everyone accountable for following the rules. Everyone is glad to be back, and we know that we can keep it that way for as long as possible if we all work hard to minimize the risks.
2. The Perkins grant is finished. I am waiting to hear back to see if we are approved, but I believe that will happen soon.
3. We have 25 students driving to Region III on A days, and 23 on B days. There are a few more permits pending. This really helps our sending schools, because those students are not riding on the buses.
4. On Tuesday, September 15, a group of Army National Guard recruiters was driving by the school when they saw our Construction Technology students working outside. They stopped to talk to our students, and a few more programs went outside to visit with them. It was an awesome opportunity for our students to meet with these recruiters, and talk about their futures. All of this started because the recruiters just happened to be driving by.
5. The sanitizing schedule is working well. Mr. Hanscom arrives two hours early every morning and stays two hours late and works on sanitizing classrooms. The young man from EMDC is a hard worker, and he sanitizes the open area and touch surfaces throughout the school every day for four hours.
6. We will be attending the MACTE conference on October 9 via videoconference. I will be running the Health Services tech update. The conference and breakout sessions are much shorter this year, but at least we will be meeting and networking with each other.

H1. Report of Student Services Coordinator -

Since the start of Region 3, I've been working with Elaine to balance out A and B day numbers with the sending schools, adding students, counseling students on program switched, and dealing with absentee issues to try to nip this in the bud before more problems develop.

I am coordinating with FAMW and our UMO Financial Aid resource person (Meredith Lee) to set up FAFSA seminars and meetings to help students complete their financial aid applications. Meredith Lee is our MISSY program contact; we have worked closely with Meredith Lee from UMO and she has done an outstanding job helping our students complete their applications and resolve problems. I've started working with students to discuss their college/work plans and to complete college applications.

On 9-16-20 the new ME Army National Guard contact visited and I brought her to the programs to introduce her and to brief B day students in their education programs. I coordinated/hosted the ME Army National Guard here on 9-22-20 (A day). They had several staff and two combat vehicles here all day. They briefed all of our students in

their education support programs. I set up a pilot virtual presentation to our EMT and Law Enforcement classes by the US Army recruiter; this successfully occurred on 09-23-20 and will happen again on 09-24-20. This is good practice for setting up more of these college and industry representative presentations and virtual tours. I'm working with these people to book their visits.

The required annual training was successfully completed for faculty and staff in August; NAMI staff provided faculty and staff with the required Suicide Prevention training on 09-01-20. The MACTE Tech Update Conference will be virtually attended on 10-09-20. I'm attending a NAMI sponsored virtual suicide conference. (Beyond the Basics in Suicide Prevention) on 10-01-20.

I've started talking with our faculty and college reps to develop more concurrent college credit course agreements. I coordinate concurrent registrations and will be briefing students in all of our programs with have these agreements on the great opportunity to earn free college credits.

I. ANNOUNCEMENTS: Announcements were read.

J. ADJOURNMENT: Mr. Angotti moved and Mrs. Clark seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 7:00 pm