

NORTHERN PENOBSCOT TECH REGION III

Mary Hawkes, Director
Hugh Porter, Student Services Coordinator

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NORTHERN PENOBSCOT TECH REGION III COOPERATIVE BOARD MEETING

Thursday, June 25, 2020 6:30pm

Friday, June 26, 2020 12:00pm

MINUTES

- A. Chairperson Saba called the meeting to order at 6:32 p.m.

Members Present: Patricia Saba, Kevin Gregory, Warren Steward, Ryan Whitehouse,
Mary Tompkins, Wayne Danforth, Mike Jewers

Members Absent Excused: Paul Hatch, Jasmine Folster, Mary Plourde, Dianne Buck, Loree Libby,
Diana Lambert, Priscilla Clark, Hilary Emery, Richard Angotti,
Mary Lindahl

Members Absent Unexcused:

Due to not having a quorum of members, no votes were taken during this meeting. Mrs. Saba requested a zoom meeting on Friday, June 26, 2020 at 12:00pm.

MEMBERS PRESENT AT JUNE 26, 2020 meeting (held thru ZOOM Technology)

Patsy Saba	Dianne Buck	Diana Lambert
Warren Steward	Priscilla Clark	Kevin Gregory
Jasmine Folster	Hilary Emery	Mary Tompkins

CALLED TO ORDER: 12:02pm

- B. **APPROVAL OF MINUTES:** Mrs. Lambert moved and Mr. Angotti seconded approving the minutes of the May 27, 2020 Cooperative Board meeting.

DISCUSSION: NONE

VOTE: Unanimous

- C. **AUDIENCES & COMMUNICATIONS:** Don Raymond, Maureen DeLaCruz, Jarod Robbins

- D. **AGENDA ADJUSTMENTS:**

- E. **REPORTS OF COMMITTEES:**

Finance Committee: The committee met on June 25, 2020. **The Accounts Payable Warrant** and bills were reviewed and signed for Region III totaling **\$62,002.20**. Larger items (\$2,000.00 or more): Anthem BCBS, Bangor Savings Bank, Computers to Go, J& C Service and Repair, School Nutrition Program. , Also reviewed and signed were **Payroll Warrants** for **06/09/2020** in the amount of **\$66,685.27** and for **06/23/2020** in the amount of **\$79,239.98**.

A **Student Activity Warrant** in the amount of **\$7,925.85** was reviewed and signed. A **School Nutrition Warrant** in the amount of **\$576.11** was reviewed and signed.

F. **Old Business: NONE**

G. **New Business**

1. Discussion and Possible Action to approve the proposal of Computers to Go for the 2020-2021 School Year.

Mrs. Buck moved and Mr. Angotti seconded approving the proposal from Computers to Go for the 2020-2021 School Year.

DISCUSSION: Mr. Gregory wanted to make sure the Teacher's Association was okay with the proposal. Mrs. Hawkes indicated it the contract with Mr. Raymond would be much like the contracted services for the Career Prep/JMG Program. Don Raymond of Computers to Go talked about the proposal and how it will work and introduced his employee Jarod Robbins who would also be part of the proposal. Mr. Gregory stated that the school would be saving money as well as being able to keep the IT program by doing this. It has not been discussed when payments will be made to Computers to go, Mrs. Hawkes suggested quarterly. It will be discussed further.

VOTE: Unanimous

2. Discussion and Possible Action to approve the resignation of Max Voisine, Welding Instructor. .

Mr. Angotti moved and Mrs. Buck seconded approving with regret the resignation of Max Voisine, Welding Instructor.

DISCUSSION: Mrs. Saba read the resignation letter from Mr. Voisine. Mrs. Hawkes indicated that the school would advertise for a welding instructor.

VOTE: Unanimous

3. Discussion and Possible Action to approve the proposed 2020-2021 Region III Cooperative Board meeting schedule.

Mrs. Lambert moved and Mr. Angotti seconded approving the proposed 2020-2021 Region III Cooperative Board meeting schedule.

DISCUSSION: None

VOTE: Unanimous

4. Discussion and Possible Action to approve an increase in the current hot lunch price to \$3.05 per student (current price \$2.95) and an increase to the Adult price to \$6.00 (current price \$5.50).

Mrs. Lambert moved and Mr. Angotti seconded approving the increase to the current hot lunch price.

DISCUSSION: Mrs. DeLaCruz explained the worksheet that was in the board packets.

VOTE: Unanimous

5. Discussion and Possible Action to approve the transfer of funds from undesignated fund balance to cover overage in the hot lunch program, not to exceed \$18,000.00.

Mrs. Lambert moved and Mr. Angotti seconded approving the transfer of funds from undesignated fund balance to cover overage in the hot lunch program not to exceed \$18,000.00.

DISCUSSION: Mrs. DeLaCruz explained that there has been no revenue in the hot lunch program since mid March and hot lunch staff has been paid through the end of the school year.

VOTE: Unanimous

H. Report of the Director

Zoom Meetings:

1. Senior Recognition – June 4, 2020
2. MACTE – June 8, 2020
3. Staff Meeting – June 9, 2020
4. Superintendents – June 17, 2020

The clock keeps ticking and I am still working on the Comprehensive Local Needs Assessment (CLNA).

I have made progress though and plan to pull it all together over the weekend. This has definitely been a huge challenge and I will be ecstatic when it is finally complete. Once it has been submitted to the Department of Education for review we will need to wait for an approval. Once the CLNA has been approved the Perkins V application can be accessed.

Included in your packet is a handout presenting a proposal for subcontracting of the Information Technology Program instruction and the Tech Specialist duties. Computer's To Go is the company and Don Raymond is the proprietor. I support this unique proposal as it may mean the difference between offering this program or not in this next school year. Please review the proposal carefully as it is on the agenda for our June 25, 2020 meeting.

Since this is my last board meeting as your Director, I sincerely want to thank you all for the support and faith you have given me over the years. I have been blessed with a great staff, wonderful students and a Cooperative Board who trusts me. I am one lucky Director to have had the opportunity to experience all that goes with running a Career & Technical Education (CTE) School. Thank you all from the bottom of my heart.

Also, just a reminder the meeting will be held on Thursday, June 25, 2020, at 6:30 p.m. Look forward to seeing all of you.

H1. Report of Student Services Coordinator - NONE

I. ANNOUNCEMENTS: Announcements were read.

J. ADJOURNMENT: Mr. Angotti moved and Mrs. Buck seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 12:20 pm