

NORTHERN PENOBSCOT TECH REGION III

Mary Hawkes, Director
Hugh Porter, Student Services Coordinator

35 W Broadway, Lincoln, ME 04457
(207) 794-3004

NORTHERN PENOBSCOT TECH REGION III
COOPERATIVE BOARD MEETING
Wednesday, May 27, 2020 6:30pm VIA ZOOM TECHNOLOGY
MINUTES

A. Chairperson Saba called the meeting to order at 6:33 p.m.

Members Present: Patricia Saba, Kevin Gregory, Mary Plourde, Dianne Buck, Loree Libby
Warren Steward, Hilary Emery, Ryan Whitehouse, Wayne Danforth
Mary Tompkins, Diana Lambert, Priscilla Clark, Mike Jewers,
Mary Lindahl, Richard Angotti

Members Absent Excused: Paul Hatch, Jasmine Folster

Members Absent Unexcused:

B. **APPROVAL OF MINUTES:** Mr. Jewers moved and Mr. Steward seconded approving the minutes of the April 22, 2020 Cooperative Board meeting.

DISCUSSION: NONE

VOTE: Unanimous

C. **AUDIENCES & COMMUNICATIONS:** Chris DeBeck of the *Lincoln News*

D. **AGENDA ADJUSTMENTS:**

E. **REPORTS OF COMMITTEES:**

Finance Committee: Mrs. Saba reported that the committee met on May 27, 2020. **The Accounts Payable Warrant** and bills were reviewed and signed for Region III totaling **\$41,989.12**. Larger items (\$2,000.00 or more): Anthem BCBS, Dead River. Also reviewed and signed were **Payroll Warrants** for **04/28/2020** in the amount of **\$46,912.72** and for **5/12/2020** in the amount of **\$48,710.21** and for **5/26/2020** in the amount of **\$49,807.06**.

A **Student Activity Warrant** in the amount of **\$1,398.37** was reviewed and signed. A **School Nutrition Warrant** in the amount of **\$134.78** was reviewed and signed.

F. **Old Business:** NONE

G. **New Business**

1. **Discussion and Possible Action to approve the proposed 2020-2021 Region III Budget.**

Mr. Steward moved and Mr. Danforth seconded approving the proposed 2020-2021 Region III Budget.

DISCUSSION: Mr. Gregory and Mrs. Hawkes both spoke about the zero local

assessment to the sending units for both the Region III Regular Budget and Debt Service.

VOTE: Unanimous

2. Discussion and Possible Action to approve the proposed 2020-2021 Region III Adult Education Budget.

Mr. Jewers moved and Mrs. Plourde seconded approving the proposed 2020-2021 Region III Adult Education Budget.

DISCUSSION: Mrs. Hawkes explained that the budget that is presented does have a local assessment to Region III's sending units for Adult Ed, although there is a slight reduction overall.

VOTE: Unanimous

3. Discussion and Possible Action to approve wages and benefits for the 2020-2021 school year for non-teaching staff as presented.

Mr. Jewers moved and Mr. Danforth seconded approving the wages and benefits for the 2020-2021 school year for non-teaching staff as presented.

DISCUSSION: Mrs. Hawkes explained that all wages, benefits and salaries were figured into the budget voted on in Item #1

VOTE: Unanimous

4. Discussion and Possible Action to allow the Director to hire staff during the summer months, pending board approval if necessary.

Mr. Jewers moved and Mr. Angotti seconded allowing the Director to hire staff during the summer months, pending board approval if necessary.

DISCUSSION: None

VOTE: Unanimous

5. Discussion and Possible Action to allow the Director to apply for and accept grants for the 2020-2021 school year.

Mr. Jewers moved and Mr. Angotti seconded allowing the Director to apply for and accept grants for the 2020-2021 school year.

DISCUSSION: None

VOTE: Unanimous

H. Report of the Director

Zoom Meetings:

1. Cooperative Board – April 22, 2020
2. Staff Meeting – May 6
3. MACTE – May 8
4. Senior Recognition – May 11
5. Microsoft Teams – May 12

6. Senior Recognition – May 15
7. Staff Meeting – May 19
8. Negotiations Meeting – May 20
9. Budget Meeting – May 20

Negotiations:

- Included in your packet is a handout presenting the current wage/Salary for the non-teaching staff unless stated otherwise, it was a 3% across the board increase. This item is on the agenda for our May Meeting.

Budget:

- Also included in your packet are the handouts for the Proposed NPT Region III 20/21 Budget and the Proposed NPT Region III Adult Ed 20/21 Budget. The NPT Region III proposed budget has a zero local assessment for the regular budget as well as a zero local assessment for Debt Service

As you all know, many important events have been cancelled, not only here at NPT Region III but at your own schools as well. Especially impacted are the seniors and our hearts go out to them. We are currently creating an online event to recognize our seniors which I will discuss with you at our upcoming meeting. Remember we will be zooming again on Wednesday, May 27, 2020 at 6:30 p.m. Look forward to seeing and hearing from all of you.

H1. Report of Student Services Coordinator

Since my last report, I've been busy with IEP, MELMAC, UMO Early College, Region 3 staff, PLC Mechanized Loggers Training, and other on-line meetings and webinars.

Priority number one is trying to still recruit and get an estimate for next year's class. "Bring a Buddy to Region" has been a big success in recruiting; current students ask/encourage a buddy to visit Region 3, spending a day in a program or two programs in a day. Instructors in the lower enrollment programs have found this to be a very effective recruiting tool and they are continuing it.

I've made many telephone calls to Region 3 students and parents to determine students' plans for attending Region next year. Stearns was first to send their list, closely followed by Lee Academy. We are still waiting for Mattanawcook, PVHS, and Schenck. I am told that PVHS should have a student list by next week. Currently, Elaine and I have a list of 127 students. Our goal is at least 200 students.

Since coming back to Region 3, I have worked hard to increase the number of students filing their FAFSA (Federal financial aid application for college). I've worked hard with Mila Tappan of FAME and Meredith Lee of the UMO Financial Aid office to meet with students to complete this application. This number has increased from a handful to a 58% completion rate (which is very respectful) for those college applicants.

I. ANNOUNCEMENTS: Announcements were read.

J. ADJOURNMENT: Mr. Steward moved and Mr. Jewers seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 7:06pm