

NORTHERN PENOBSCOT TECH REGION III

Mary Hawkes, Director
Hugh Porter, Student Services Coordinator

35 W Broadway, Lincoln, ME 04457
(207) 794-3004

NORTHERN PENOBSCOT TECH REGION III
COOPERATIVE BOARD MEETING
Wednesday, April 22, 2020 6:30pm VIA ZOOM TECHNOLOGY
MINUTES

A. Chairperson Saba called the meeting to order at 6:35 p.m.

Members Present: Patricia Saba, Kevin Gregory, Mary Plourde, Dianne Buck, Loree Libby
Warren Steward, Hilary Emery, Ryan Whitehouse, Wayne Danforth
Mary Tompkins, Diana Lambert, Jasmine Folster

Members Absent Excused: Priscilla Clark, Paul Hatch, Richard Angotti, Mary Lindahl, Mike Jewers
Members Absent Unexcused:

B. **APPROVAL OF MINUTES:** Mr. Gregory moved and Mr. Danforth seconded approving the minutes of the February 26, 2020 Cooperative Board meeting.

DISCUSSION: NONE

VOTE: Unanimous

C. **AUDIENCES & COMMUNICATIONS:** Chris DeBeck of the *Lincoln News*

D. **AGENDA ADJUSTMENTS:**

E. **REPORTS OF COMMITTEES:**

Finance Committee: Mrs. Saba reported that the committee met on April 22, 2020. **The Accounts Payable Warrant** and bills were reviewed and signed for Region III totaling **\$214,025.10**. Larger items (\$2,000.00 or more): Anthem BCBS, Bangor Savings Bank, Dead River, Emera Maine, Lincoln Electric Also reviewed and signed were **Payroll Warrants** for **04/14/2020** in the amount of **\$49,105.21**, A **Student Activity Warrant** in the amount of **\$7,825.62** was reviewed and signed. A **School Nutrition Warrant** in the amount of **\$714.12** was reviewed and signed.

F. **Old Business:** NONE

G. **New Business**

1. **Discussion and Possible Action to approve the second reading of policy GCI – PROFESSIONAL STAFF DEVELOPMENT OPPORTUNITIES.**

Mr. Steward moved and Mrs. Lambert seconded approving items 1, 2 and 3 together.

DISCUSSION: None

VOTE: Unanimous

2. **Discussion and Possible Action to approve the second reading of policy GCOA – SUPERVISION AND EVALUATION OF PROFESSIONAL**

STAFF.

SEE ABOVE

- 3. Discussion and Possible Action to approve the second reading of policy GCFB – RECRUITING AND HIRING OF ADMINISTRATIVE STAFF**
SEE ABOVE
- 4. To approve NPT Region III’s Continuity of Education Plan for students to be engaged in remote learning opportunities during school closures due to the Coronavirus (COVID-19) outbreak.**
Mr. Gregory moved and Mr. Steward seconded approving the Continuity of Education Plan for students engaged in remote learning opportunities during School closures due to the Coronavirus (COVID-19) outbreak.
DISCUSSION: Mrs. Hawkes gave a brief overview of the plan.
VOTE: Unanimous
- 5. Discussion and Possible Action to approve the 2020-2021 NPT Region III School Calendar as presented.**
Mr. Steward moved and Mr. Danforth seconded approving the 2020-2021 NPT Region III School calendar as presented.
DISCUSSION: None
VOTE: Unanimous
- 6. Discussion and Possible Action on nomination of Continuing Contract for the 2020-2021 school year**
 - **Rachel Cyr – Health Science Careers Instructor**Mr. Gregory moved and Mr. Steward seconded approving Rachel Cyr for Continuing Contract for the 2020-2021 school year.
DISCUSSION: Mrs. Hawkes informed the board that all instructors on the agenda tonight were doing an exceptional job.
VOTE: Unanimous
- 7. Discussion and Possible Action on nomination of 3rd year probationary teacher for the 2020-2021 school year.**
 - **Lisa Tolman – Health Science Careers Instructor**Mr. Steward moved and Mrs. Lambert seconded approving Lisa Tolman for 3rd year probationary teacher status.
DISCUSSION: None
VOTE: Unanimous
- 8. Discussion and Possible Action on nomination of 2nd year probationary teacher for the 2020-2021 school year.**
 - **Laura Manzo – Digital Communications/Web Design Instructor**Mr. Gregory moved and Ms. Tompkins seconded approving Laura Manzo for 2nd year probationary teacher status.
DISCUSSION: None
VOTE: Unanimous
- 9. Discussion and Possible Action to accept the Director Search Committee recommendation of hiring Curt Ring as new Director of NPT Region III (Executive Session recommended, for employment of**

officials/appointees/employees according to 1 M.R.S.A. 405(6)(C).

Mr. Steward moved and Mrs. Plourde seconded going into Executive Session.

Time In: 6:52pm

Time Out: 6:59pm

Mr. Gregory moved and Mrs. Plourde seconded approving the Search Committee recommendation of hiring Curt Ring as Director of NPT Region III at a salary of \$76,000.00.

DISCUSSION: None

VOTE: Unanimous

H. Report of the Director

On March 5th, the National Technical Honor Society Induction Ceremony was held in our open area. This was an exceptional year with 56-Seniors, 42 -Juniors and 2-Sophomores meeting all the nomination requirements. The induction ceremony was awesome with standing room only.

We are extremely proud of these students. Mr. Porter deserves to be recognized for his efforts in organizing this event and preparing the students. And as always Mrs. Miller also deserves huge recognition for always making sure all certificates, stoles, pins and tassels are in order along with many other tasks that must be completed in order to provide such as successful event.

On March 13th, our area Superintendents Advisory members met for a breakfast meeting to continue discussion on the Regional Calendar. We do have consensus at this point on the Regional Calendar template. The only thing remaining now are the individual school calendars that are approved by each sending school's own school board. Also discussed was the possibility of schools closing due to the Corona Virus. Unfortunately all present feel this is in fact most likely going to happen.

On March 16th, Our NPT Region III facility closed for classroom/lab learning due to Corona Virus. The Continuity of Learning Plan is on the agenda for board approval. A copy will be included in your packet

On April 7th, and April 16th, I held staff meetings using the zoom technology. Prior to this meeting we also held a couple test meetings so everyone would feel more comfortable with the new application. This also serves as a staff development opportunity so that more of the staff learn new technology applications that they can also use in their classrooms etc. All teaching staff explained what they were providing to continue student learning as well as their progress in touching base with each of their students on a regular basis. CTE learning in this method is very difficult especially for our hard trade programs. However, reviewing safety and safety procedures cannot be done enough along with Youtube videos and other online technologies. These meetings are recorded if anyone wishes to view them.

Also on April 7th, a zoom meeting was held to continue the interview process for hiring a new Director. Now that the interview process has been completed, the Director Search Committee will bring a nomination forward to the full Cooperative Board to hire Curt Ring as the new Director. This agenda item will be voted on at our Cooperative Board meeting scheduled for April 22, 2020 via zoom. Additional information is also provided in your board packet. Board members have had two test runs to date using the zoom technology in order to prepare you for the upcoming board meeting. We have space here at Region to accommodate those who prefer to be onsite. And we also have several camera/microphone gadgets available if you prefer to use any one of the computers located here.

Also on April 16th, Kelly Bowker, R.N., Certified Nursing Assistant (C.N.A.) Instructor and I attended a zoom meeting of the State Board of Nursing. This was an emergency meeting called to address the training programs and certification of C.N.A.'s. Currently, Chapter 5, Section 2 of the Board's rules require nursing assistant training programs to provide 90 hours of classroom instruction, 20 hours of skills laboratory and 70 hours of correlated supervised clinical practice. The emergency changes due to the COVID-19 will allow nursing assistant students to obtain up to 25 hours of the necessary supervised clinical experience as paid employees of medical facilities.

This emergency change was passed by the State Board of Nursing today. However, I do not believe this will be beneficial to the majority of C.N.A. students currently attending CTE programs for a variety of reasons. We will continue to explore any alternatives that will result in our C.N.A. students obtaining their certification/license. We are also exploring alternatives for our Commercial Driving students.

As you all know, many important events have been cancelled, not only here at NPT Region III but at your own schools as well. Especially impacted are the seniors and our hearts go out to them. However we are all blessed if we are safe & healthy and believe we will get through this together. Remember we will be zooming on Wednesday, April 22, 2020 at 6:30 p.m. Look forward to seeing and hearing from all of you. Take Care. 😊

H1. Report of Student Services Coordinator

I hope that this is the only time in my professional career that school is closed for any length of time! For so many of our students, Region 3 is the highlight of their day. It's critical to see some students each day that they're at Region to keep them "on track" for success but I believe that they know that we're here for them in any case.

Before school closure during the week of 3/16/20, 2 sophomores, 42 juniors and 56 seniors were inducted in National Technical Honor Society (NTHS), our highest number ever! The ceremony was held on Thursday, March 5 and families completely filled the dining area. What a great community event.

We had the following visitors in early March: Ron Whitham, US Census Bureau; Husson University; Sargent Corporation; US Navy; and, TreelineForest Products. On 3/4/20 I attended a MELMAC annual conference in Augusta. These help us stay in touch with other CTEs whose reps were numerous there. There was an interesting seminar on "badging" which is a new idea for academics but nothing new for CTE. The ME Community College System has started working with other colleges to develop short seminars/classes which students can take to get Credentials...again, nothing new for CTE! Interestingly, about 90% of the attendees in this session were CTE instructors/administrators. CTE is once again out in the front.

Region 3 faculty and staff were able to get out to all of our sending schools to present to their students on 3/12-13/20. This is a major marketing/recruiting method for Region; all of the Instructors did another great job in marketing Region. Unfortunately, we cannot do Sophomore Career Day, 8th Grade Step Up, and our Boot Camps which are other critical marketing tools.

I've been in constant communication with our sending school counselors dealing with the following: getting initial lists of students for the 2020-21 year; participating in IEP meetings via Zoom; and dealing with individual students. I've participated in Region 3 Zoom meetings, in the Region 3 Director Interview Zoom meeting, and in a 4/9/20 CTE Student Services Zoom meeting. I continue to contact at risk and other students to help them.

NOCTI and CTECS are discussing on-line post testing but this is not finalized.

I. ANNOUNCEMENTS: Announcements were read.

J. ADJOURNMENT: Mr. Steward moved and Mr. Danforth seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 7:19pm