

NORTHERN PENOBSCOT TECH REGION III

Curt Ring, Director

Butch Arthers, Student Services Coordinator

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NORTHERN PENOBSCOT TECH REGION III COOPERATIVE BOARD MEETING

Monday, February 14, 2022

MINUTES

A. Chairperson Patsy Saba called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Members Present: Diana Lambert, Kevin Gregory, Warren Steward, Wayne Danforth, Mike Jewers, Donald Raymond, Mary Tompkins, Patsy Saba, Loree Libby, Dianne Buck, Richard Angotti

Members Absent Excused: Priscilla Clark, Holly Worster, Mary Plourde, Jasmine Folster, Ryan Whitehouse, Rowena Clukey

Members Absent Unexcused:

B. **APPROVAL OF MINUTES:** Mr. Jewers moved and Mr. Steward seconded approving the minutes of the January 26, 2022 Cooperative Board Meeting.

DISCUSSION: NONE

VOTE: Unanimous

C. **AUDIENCES & COMMUNICATIONS:** Mrs. Saba read a Thank You card from the Chester Baptist Church for the Food Drive donation to their food cupboard.

D. **AGENDA ADJUSTMENTS:** NONE

E. **REPORTS OF COMMITTEES:**

Finance Committee: The Finance Committee met on February 14th for January 26, 2022 meeting **The Accounts Payable Warrant** and bills were reviewed and signed for Region III totaling **\$62,292.15** Larger items (\$2,000.00 or more): Anthem BCBS, Bangor Savings Bank, Dead River, Inc, James Wadman, Motorbrain, Versant Power Also reviewed and signed were **Payroll Warrants** for **01/04/2022** in the amount of **\$46,885.31** for **01/18/2022** in the amount of **\$50,228.17** . A **Student Activity Warrant** in the amount of **\$2,248.40** was reviewed and signed. A **School Nutrition Warrant** in the amount of **\$841.10** was reviewed and signed.

The Finance Committee met on February 14, 2022. **The Accounts Payable Warrant** and bills were reviewed and signed for Region III totaling **\$87,188.42** Larger items (\$2,000.00 or more): Anthem BCBS, Bangor Savings Bank, Cengage Learning, Dead River, Horizon Solutions, LLC, Matheson Tri-Gas, Mohawk Rubber Sales, Motorbrain, Versant Power Also reviewed and signed were **Payroll**

Warrants for 02/01/2022 in the amount of \$50,698.46 for 02/15/2022 in the amount of \$50,747.16. A **Student Activity Warrant** in the amount of \$2,246.03 was reviewed and signed. A **School Nutrition Warrant** in the amount of \$3,754.00 was reviewed and signed.

Program Review: The committee met to discuss several programs. The committee discussed the CNA program becoming all day, every other day. It would require a 1/2 time instructor. The program would be able to be built back up. The EMT Program will look to add firefighting. The Law Enforcement program must submit a second year curriculum.

Negotiations Committee: The Committee met to discuss the Director's evaluation and to discuss the schedule for the upcoming negotiations with the Teacher's Association.

F. Old Business: NONE

G. New Business

1. Discussion and Possible Action to approve the second reading of Policy

JLCB – Immunization of Students.

Mr. Jewers moved and Mrs. Buck seconded approving the second reading of Policy JLCB – Immunization of Students.

DISCUSSION: NONE

VOTE: Unanimous

2. Discussion and Possible Action to approve the second reading of Policy

JLCC – Communicable/Infectious Diseases

Mr. Jewers moved and Mr. Steward seconded approving the second reading of Policy JLCC – Communicable/Infectious Diseases

DISCUSSION: None

VOTE: Unanimous

3. Discussion and Possible Action to approve the second reading of Policy JLF – Reporting Child Abuse and Neglect

Mr. Jewers moved and Mrs. Buck seconded approving the second reading of Policy JLF-Reporting Child Abuse and Neglect.

DISCUSSION: None

VOTE: Unanimous

4. Discussion and Possible Action to approve the second reading of Policy

JRA-Student Education Records and Information.

Mr. Jewers moved and Mrs. Buck seconded approving the second reading of Policy JRA-Student Education Records and Information.

DISCUSSION: None

VOTE: Unanimous

5. Discussion and Possible Action to approve the second reading of Policy

JRA-R-Student Education Records and Information Administrative Procedure

Mr. Jewers moved and Mrs. Buck seconded approving the second reading of Policy JRA-R Student Education Records and Information Administrative Procedure

DISCUSSION: Mr. Ring indicated that the issue #2 under section I had been removed, as Region III does not keep high school transcripts of students.

VOTE: Unanimous

6. Discussion and Possible Action to approve the second reading of Policy JRA-E –Notice of Student Education Records and Information Rights

Mr. Jewers moved and Mrs. Plourde seconded approving the second reading of Policy JRA-E – Notice of Student Education Records and Information Rights.

DISCUSSION: None

VOTE: Unanimous

7. Discussion and Possible Action to accept the retirement of Kelly Bowker, CNA Instructor at the end of the 2021-2022 school year.

Mr. Jewers moved and Mr. Steward second accepting the retirement of Kelly Bowker, with regret at the end of the 2021-2022 school year.

DISCUSSION: Mr. Jewers asked if a letter or card could be prepared for Mrs. Bowker, as she was a wonderful teacher.

VOTE: Unanimous

8. Discussion and Possible Action to inactivate the Commercial Driving Program

Mr. Steward moved and Mrs. Lambert seconded inactivating the Commercial Driving Program.

DISCUSSION: Mr. Jewers stated that this sadden him. Mr. Gregory said he hated to see the program inactivated. He asked what the process is to bring it back if it is inactivated. Mr. Ring indicated that the CDL program is an expensive program to run. Any breakdowns involving the trucks were very expensive. The program is only funded half time. We were not able to find an instructor and the student interest in enrolling had declined dramatically. Mr. Ring also explained that there are new federal guidelines going into effect in February regarding the drug testing.

Mr. Steward felt that we should sell the equipment while it was still valuable.

VOTE: 10-1

H. Report of the Director:

1. The budget process continues. Program budgets are completed, and I have a proposal from our IT provider for services for the next two years. A discussion and vote on that proposal will take place in the March meeting.
2. February is National CTE month. As part of this event and as a recruiting strategy, I will be submitting several articles to the Lincoln News over the next few weeks with information about CTE education and specific information about our programs.
3. Before the March board meeting, we will have already participated in the state SkillsUSA competition in Bangor. Several of our students will be competing. Closing ceremonies and awards will be virtual and I will share a complete list of our medal winners as soon as it is available.
4. SkillsUSA Week is February 14-18. Last year, our SkillsUSA team came up with some awesome contests, and our students and staff had a great time competing with each other for bragging rights and pizza for the winning program. We also raised over \$700 for our SkillsUSA account.

5. Work is nearly complete on a new flipbook for our website. Mrs. Manzo has done a fantastic job with this, and it will be a great addition to our website alongside our recruitment video.
6. The application for Child Care Provider is completed. Final approval for this program will be in the March meeting. Because the program won't start until 2023, we will have a whole year to find a teacher and market the program to the local communities.
7. NewsCenter has sent me an early look at the new Works for ME video that they will be broadcasting in the near future. I will give the board a sneak peek on February 14.

H1. Report of Student Services Coordinator

- Planned Work Related Visits:
 - MLOP (Maine Logging Operations Program) (Feb. 15th & 16th)
 - TBA – BIW, Sargent's, Cianbro, PHC (Penobscot Health Community)
- Completed Ninth Grade Sending School Visits to introduce the new CTE Exploratory Program:
 - 61 students indicated they would be interested in the program.
 - Visited Lee Academy, Schenck HS, and Mattanawcook Academy.
 - Stearns are not allowing 10th graders to attend Region 3.
 - PVHS are not sure they can accommodate 10th graders to access the CTE Exploratory Program
- Scheduled 10th Grade Sending schools to recruit new students for next school year.
 - We will be visiting Mattanawcook Academy, Lee Academy, Schenck HS, and Stearns HS.
 - PVHS is up in the air on whether they will allow us into their school.
 - We will be sharing our new Flip Book with all programs, our recruiting video, and our new Channel 2 Vignette.
- Hope Holyoke from EMCC Admissions joined us on Jan. 26th and Feb. 3rd to finish registering students for dual enrollment opportunities. At this point we have over 130 classes that our students have registered for.
- We have determined that for our National Technical Honor Society (NTHS), 5 additional students, above the 18 already inducted, are eligible for NTHS. We now have to contact their sending school to see if they meet further qualifications. They will be inducted after the Feb. Break during a lunchtime ceremony.
- The Army National Guard with SSG. Orié Bartlett along with our new Intern Bret Trapier II will be offering “Resiliency Training” for interested students on Feb.9th & 10th. This training is designed to give students, struggling with stress for any reason, tools to deal with those issues.

I. ANNOUNCEMENTS: Announcements were read.

J. ADJOURNMENT: Mr. Jewers moved and Mr. Steward seconded the motion to adjourn.

VOTE: Unanimous

Adjournment at: 7:17 pm